

NOTICE

Municipal Services Committee
Regular Meeting
Tuesday, December 27th, 2022 at 5:00 pm

Meeting will be held in person at the City Hall, 3rd Floor, 31 S Madison St Evansville, WI.

AGENDA

1. Call meeting to order
2. Roll call
3. Civility Reminder
4. Motion to approve the agenda as presented.
5. Motion to waive the reading and approve the minutes as printed from the November 29th, 2022 regular Municipal Services Committee meeting.
6. Citizen appearances other than agenda items.
 -
7. Billing / Customer Service:
 - a. Quarterly review and discussion of staff approved sanitary sewer billing adjustments,
 - b. (Jan, Apr, Jul, Oct). **1 Account for Approval**
 - Discussion and motion to approve or deny sewer credit in the amount of \$458.30 for account 16-6730-01
 - c. Disconnects & Tax Roll discussion
 - Approval of account write off for Acct: 26-3460-05 in the amount of \$476.11 (Uncollectable)
8. Director's Report:
 - a. Parks & Recreation Report
 - b. Ice Rink Update
 - c. Motion to approve to move to MEUW's Shared MSDS Online - Agreement
 - d. Lake Leota Dam Project Update
 - e. Municipal Service Garage Expansion Final Update
 - f. AMI Project (Placeholder)
 - Current AMI count remaining- Elec: **0** Water: 168
9. City Engineer Report:
 - a. Sub-division / Development Update
 - b. Roadway construction & other project updates.
 - Liberty St Project

10. Administrative Staff's Report:

- a. West Side Park Progress Report (Placeholder)

11. WPPI:

- a. Report from Darren
- b. 2023 APPA Rally

12. Old Business:

- a.

13. New Business:

- a.

14. Upcoming Meeting Date:

January 31st, 2023 at 5:00 pm

15. Motion to Adjourn:

James Brooks, Committee Chair

Please turn off all cell phones and electronic devices before meeting commences. If you have any special accessibility issues, please contact Evansville City Hall at 608-882-2266 prior to the scheduled meeting. Thank you.

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Regular Meeting
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Meeting will be held in person at the City Hall, 3rd Floor, 31 S Madison St Evansville, WI.

MINUTES

1. **Call meeting to order: 5:01PM**
2. **Roll call:** Committee Chair Jim Brooks, Alder. Ben Ladick & Alder Joy Morrison
Also in Attendance: Donna Hammett, Dale Roberts, Chad Renly, Darren Jacobson, Bill Lathrop, and Brian Berquist
3. **Civility Reminder**
4. **Motion to approve the agenda as presented.**
Ladick/Morrison 3-0 Motion Carries
5. **Motion to waive the reading and approve the minutes as printed from the October 25th, 2022 regular Municipal Services Committee meeting.**
3-0 Motion Carries
6. **Citizen appearances other than agenda items.**
 - None
7. **Billing / Customer Service:**
 - a. **Quarterly review and discussion of staff approved sanitary sewer billing adjustments,**
(Jan, Apr, Jul, Oct). **None**
 - b. **Disconnects & Tax Roll discussion and possible motion to approve.**
Hammett sent out 11 Commercial Disconnects. No Services were disconnected. 2022 Tax Roll has been submitted to the City Clerk, total of \$27,517.92 was tax rolled, this consists of 64 home owners and 34 tenants. Motion not required.
8. **Director's Report:**
 - a. **Parks and Recreation Report:**
Anderson has the park all buttoned up for the winter, the roads will remain open until the lake is iced over. Morrison asked for an update on Dogs running loose, Lt Jones is working on this and will have an update at the next Public Safety meeting.
 - b. **Ice Rink:**
This will be located near the Countryside retention pond, it is framed out, and DPW is going to get the liner.

c. Lake Leota Dam Project Update:

The Contract is signed and a pre-construction meeting with the DNR and crew will be Friday (Dec 2nd). Hoping the work will start Monday (Dec 5th).

d. Municipal Service Garage Expansion Update:

The work is mostly complete, the only thing that we are waiting for is We Energies to put a larger gas lateral and meter in, this will add the required higher pressure needed to heat the building addition. Should be moving into the building within a couple of weeks.

e. AMI Project (Placeholder)

- **Current AMI count remaining-** Elec: **0** Water: 190

As of today, we are down to 183 meters, per Renly WPPI can still do a data transfer in the Spring and final work can be done in the Fall of 2023.

9. City Engineer Report:

a. Sub-division / Development Update:

Working with the groups for winter and did not get as far as they wanted, and are buttoning up for the winter. Westfield Meadows, Stonewood Grove, Windmill Ridge, and Porter Rd.

b. Roadway construction & other project updates.

- **Liberty St Project:**

Liberty is paved, they will not get to the grass, and site cleanup is going on and a punch list being made for the spring.

- **Sidewalk Projects:**

Same Contractor as Liberty St.

There are no street projects in 2023.

Lathrop asked about Settlers Grove: This project is on a long pause for now.

10. Administrative Staff's Report:

- a. West Side Park Progress Report (Placeholder):** Renly stated that they are moving along with the work, there is gravel placed in the pool pit, Renly and Hartin are doing a walk through, contractor pulled down the well gate and fencing, need to know how they are going to fix it.

11. WPPI:

a. Report from Darren:

Still have questions regarding high bill issues. Getting customer information on energy usage. Lots of talk about EV routes and Solar. Working on plans for 2023, on how to spend CTC money next year, so we are not in a race to spend the money at the end of the year.

b. Notice of Rate Change:

Brooks did an overview of the packet from WPPI

c. 2023 APPA Rally:

Six possibly going, event is from Feb 25-March 1

d. Discussion and motion to approve the remaining WPPI Community Funds

- **Community Contributions** - \$0 remaining
 1. \$500 Youth Center
 2. \$500 BASE
 3. \$500 PD Voucher Program
- **Economic Development** - \$0 remaining
 1. \$1,000 EYC Front Door
- **School Education & Outreach** – \$0 remaining
 1. \$1,000 Green Team
 2. \$1,000 Scholarship-Paid out
- **Customer Service & Branding** - \$7,419.32 remaining
 1. \$2,929.77 (actual) Customer Appreciation Event
 2. \$1,750 for future rebates
 3. \$3,452.91 Spent on EV rebates, Energy Star Rebates & Energy Reports
 4. \$5500- Food Drive w/Prizes
 5. \$750- Small office give a ways
 6. \$500-1000 Lights for ice rink

Motion to spend the remaining CTC funds

Ladick/Morrison 3-0 motion carries.

12. Old Business:

- a. 6 Invoice on Renly's desk, waiting for instructions. Town and Country has not gotten 100% participation yet, so they are reaching out again, and/or contacting customers that did it last year.
- b. PSC will be voting on weather solar companies are allowed to have 3rd party financing. It is believe that the PSC will vote that solar companies are not a utility. Brooks stated that there will be an appeal. One of the issue is Consumer Protection, but there are customer that are not cover under the Consumer Protection, such as churches and schools.

13. New Business:

- a. Christmas lights look wonderful and lighting ceremony went great.

14. Upcoming Meeting Date:

December 27th, 2022 at 5:00 pm

15. Motion to Adjourn: Ladick/Morison 5:51 PM

James Brooks, Committee Chair

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CITY OF EVANSVILLE
Consent to Disclose Form

City Hall
31 S. Madison St
PO Box 529
Evansville, WI 53536

Requesting Entity Name: Evansville Water and Light

Contact Person: Kim Dienberg or Donna Hammett

Mailing Address: 31 S Madison St, PO Box 529, Evansville, WI 53536

Phone: 608-882-2266 Fax: 608-882-2282 Email: kim.dienberg@ci.evansville.wi.gov or donna.hammett@ci.evansville.wi.gov

INFORMATION REQUESTED

The person or entity identified above requests customer information, including billing and usage data related to: electric; water; sewer; or all services provided by the utility. Such information includes your account balance, payment history and total use per billing period. The information provided by the utility may include any other information regarding your account contained in utility records.

Customer Explanation/Need for review:

Customer requested a sewer credit for a bad water softener that was discovered during a water meter change out appointment, according to our records the customer's water usage has been high for sometime, the office sent a leak letter in April of 2022. After the new water meter was install it was discovered that a toilet in the basement was running. Both the toilet and the water softener have been fixed and the water graph is now showing normal usage. Total Average usage for 12 months is 725 cf, the overage for 9 months is 14205 cf. The credit would be \$767.07 at 75%. Need MSC approval for Credit.

Only 3 months of Credit

\$458.30 75%

CUSTOMER'S CONSENT

Your information is treated as private by the utility and can only be disclosed as permitted by Wis. Stat. § 196.137. You are not required to authorize the disclosure of your customer information, and your decision not to authorize the disclosure will not affect your utility service.

By signing this form you acknowledge and agree that you are the customer(s) of record for this account and that you authorize the utility to disclose your customer information to the requesting entity listed on this form. This consent is valid until you terminate your service, or withdraw consent by sending a written request with your name and service address to the utility at the address specified at the top of this form. You may terminate this consent at any time.

Please complete this form and return it to the utility by mail, email, or fax as listed above:

CUSTOMER NAME: Angela Day ACCOUNT NUMBER: 16-6730-01

SERVICE ADDRESS: 502 Abey Dr

SIGNATURE OF CUSTOMER(S): Angela Day DATE: 11/02/2022

SIGNATURE OF CUSTOMER(S): _____ DATE: _____

Office Personnel Only

On the date ___ / ___ / ___ the _____ reviewed this account

information and determined: _____

Attest: _____

16-6730-01 DAY, ANGELA 502 ABEY DR

Metered Services:

W METER Current Rate: 10003 WATER USAGE CU FT

Period Date	Read Date	Meter ID	Begin Read	End Read	Usage	Multiplier	Amount	Status
01/31/2022	01/27/2022	12708669	827	836	900	100.0000		
02/28/2022	02/25/2022	12708669	836	847	1,100	100.0000		
03/31/2022	03/28/2022	12708669	847	860	1,300	100.0000		
04/30/2022	04/28/2022	12708669	860	872	1,200	100.0000		
05/31/2022	05/31/2022	12708669	872	885	1,300	100.0000		
06/30/2022	06/29/2022	12708669	885	897	1,200	100.0000		
07/31/2022	07/28/2022	12708669	897	910	1,300	100.0000		
08/31/2022	08/30/2022	12708669	910	931	2,100	100.0000		
09/30/2022	09/29/2022	12708669	931	966	3,500	100.0000		
10/31/2022	10/05/2022	12708669	966	975	900	100.0000		
10/31/2022	10/05/2022	8487451414	975	0	0	1.0000		
10/31/2022	10/27/2022	8487451414	0	2,712	2,712	1.0000		
11/30/2022	11/29/2022	8487451414	2,712	3,107	395	1.0000		
Totals:					17,907			

Non-Metered Services:

WTR USAGE Current Rate Number: 10201 WATER USAGE - RESIDENTIAL SW USE Current Rate Number: 13201 SEWER USAGE - RESIDENTIAL

Period	Usage	Amount	Status	Period	Usage	Amount	Status
01/31/2022	900	33.66		01/31/2022	900	63.45	
02/28/2022	1,100	41.14		02/28/2022	1,100	79.20	
03/31/2022	1,300	48.62		03/31/2022	1,300	93.60	
04/30/2022	1,200	44.88		04/30/2022	1,200	86.40	
05/31/2022	1,300	48.62		05/31/2022	1,300	93.60	
06/30/2022	1,200	44.88		06/30/2022	1,200	86.40	
07/31/2022	1,300	48.62		07/31/2022	1,300	93.60	
08/31/2022	2,100	72.22		08/31/2022	2,100	151.20	
09/30/2022	3,500	113.52		09/30/2022	3,500	252.00	
10/31/2022	3,612	116.82		10/31/2022	3,612	260.06	

16-6730-01 DAY, ANGELA 502 ABEY DR

(Continued)

Period	Usage	Amount	Status	Period	Usage	Amount	Status
11/30/2022	395	15.76		11/30/2022	395	28.44	
Totals:	17,907	628.74			17,907	1,287.95	



Municipal Electric Utilities of Wisconsin
Service. Advocacy. Safety.
725 Lois Drive
Sun Prairie, WI 53590
T: 608-837-2263
F: 608-837-0206
www.meuw.org

This agreement is with City of Evansville (Client) and MEUW, stating that Client agrees to join MSDSonline through MEUW at a cost of \$900 per year, for the remainder of the Term MEUW has with MSDSonline. This cost is based on the participation of 20 members. Price may continue to reduce when additional members join.

Name: _____ Title: _____ Date: _____

Please provide contact information for MSDSonline implementation team:

Name: _____

Phone Number: _____

E-mail: _____

Company: _____