

NOTICE

Municipal Services Committee
Regular Meeting
Tuesday, April 26th, 2022 at 5:00 pm

Meeting will be held in person at the City Hall, 31 S Madison St Evansville, WI. Public may also attend virtually at meet.google.com/wje-xuct-mbr, or by teleconference at +1 (315)-801-9407 then enter conference pin: 863 831 330#

AGENDA

1. Call meeting to order
2. Roll call
3. Civility Reminder
4. Motion to approve the agenda as presented.
- Pg 3-5 5. Motion to waive the reading and approve the minutes as printed from the March 29th, 2022 regular Municipal Services Committee meeting.
6. Citizen appearances other than agenda items.
 -
7. Billing / Customer Service:
 - Pg 6 a. Quarterly review and discussion of staff approved sanitary sewer billing adjustments, (Jan, Apr, Jul, Oct).
 - b. Disconnections (end of winter moratorium)
8. Director's Report:
 - a. Parks and Recreation Report
 - b. AMI Project (Placeholder)
(1) Current AMI count remaining- Elec: **0** Water: 222
 - c. Lake Leota Dam Repair Update (Placeholder)
 - Pg 7-9 d. Discussion and motion to recommend to Common Council the Interstate Power Systems contract for annual generator inspection and maintenance.
9. City Engineer Report:
 - a. Sub-division / Development Update
 - b. Inflow and Infiltration Study (Placeholder)
 - c. Water Quality
 - d. Roadway construction & other project updates.

- First & Second St Projects
- Liberty St Project
- Sidewalk Projects

10. Administrative Staff's Report:

- a. West Side Park Progress Report (Placeholder)

11. WPPI:

- a. ESM Update
 - b. Regional Power Dinner – June 2nd
 - c. WPPI Orientation – June 9th (8:30am – 12:30pm) Sun Prairie
- Pg 10-11
- Pg 12

12. Old Business:

- a.

13. New Business:

- a.

14. Upcoming Meeting Date:

May 31st, 2022 at 5:00 pm

15. Adjourn:

James Brooks, Committee Chair

Please turn off all cell phones and electronic devices before meeting commences. If you have any special accessibility issues, please contact Evansville City Hall at 608-882-2266 prior to the scheduled meeting. Thank you.

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MINUTES

1. **Call meeting to order: 5:00PM**
2. **Roll call.** Committee Chair Jim Brooks, Alderman Gene Lewis, Alderman Ben Ladick
Also in attendance: Donna Hammett, Kerry Lindroth, Dale Roberts, Bill Hurlley, Jason Sergeant, Brian Berquist, Nick Bubolz, William Wassing, Bill Davis.
3. Civility Reminder
4. **Motion to approve the agenda as presented.** Ladick/Lewis 3-0 with the amendment to move agenda item # 9e after agenda item # 6 Motion Carries
5. **Motion to waive the reading and approve the minutes as printed from the February 28th, 2022 regular Municipal Services Committee meeting.**
Ladick/Lewis 3-0 Motion Carries
6. **Citizen appearances other than agenda items.**
 - None
7. **Review of sanitary sewer billing adjustments. (Jan, Apr, Jul, Oct).**
 - a. **Review of the current arrearages.**

Hammett and Miller sent out 383 Residential Delinquent Notices out on March 9th, to give customer a heads up that the winter moratorium ends April 15th. Hammett stated that she has only taken a couple of calls from this, normally customers wait until the last minute to pay or set up payment arrangements.

Sent out 21 commercial disconnect notices for March 30th. Three door knockers were hung today, March 29th.

The drop box will be open April 6th. Brooks asked if it hurt being locked up, Hammett stated that she didn't think it hurt, we had a lot more foot traffic at City Hall. Hammett stated that everything is back to normal as far as DPA's are concerned, there will be no special exceptions.
 - b. **Review & motion to approve current write offs in the amount of \$5,091.04.**

Motion to write off to written of \$5,091.04

Ladick/Lewis Motion Carries 3-0

c. **Moratorium ends April 15th.**

d. **Director's Report**

a. **Parks and Recreation Report**

The ads for summer help went into the paper
Park will be open April 4, 2022.

The capstone to finish the duck pond was delivered last week. The work on that will start when it dries up. The graffiti removal has started, so far, it's working well.

b. **AMI Project (Placeholder)**

Still waiting for communication modules, Kaukauna is ahead of us and they were to get them a month ago and still do not have them, so we are still waiting.

(1) **Current AMI count remaining- Elec: 0 Water: 222**

c. **Lake Leota Dam Repair Update (Placeholder)**

Had 2 bids come in for the project, Renly recommended 1 bid with alternate, Highway Landscapers totaling \$257,340.00. This is pending DNR approval.

- i. **Motion to recommend to Common Council the approval of the Lake Leota Dam project, pending DNR approval.** Base Bid, Alternate 1, Motion Ladick/Lewis 3-0 Motion Carries

d. **APPA Safety Award of Excellence – 1st place in group B (2nd year in a row)** we sent our crew picture and city logo, should be getting the award in the mail.

- i. **Award will be announced at the APPA Engineering & Operations Conference in Austin, TX**

e. **UTL Substation Transformer Update / Photos**

Ice on the wires that caused a surge of power and hit the H1 bushing and exploded.

f. **Motion to recommend to Common Council to approve the customer transfer agreement with Alliant Energy.** There is one customer that is at the end of Yarwood Rd, Alliant wants to give us that customer, and Alliant will pay for all of our work. Motion Lewis/Ladick 3-0 Motion Carries

g. **Motion to recommend to Common Council approval to petition the PSC for the transfer of a customer to Evansville Water & Light from Wisconsin Power & Light.**

Ladick/Brooks 3-0 Motion Carries

e. **City Engineer Report**

a. **Sub-division / Development Update**

Settlers Grove has worked towards a plan, Renly and Berquist have to approve the plan for all of Porter Rd to the west edge of Porter Rd and Settlers Grove, and this will be done in two phases. Berquist stated that first phase there will be a pre-construction meeting set up. They are still going to want to do the ease cap where the sidewalk ends to about 100 feet of the bridge, this will require the road to be closed. This will meet Westfield Meadows.

b. **Inflow and Infiltration Study (Placeholder)**

Still waiting for it to rain enough, keep coming up short.

c. Water Quality

Closer to the spring flush, should be done sometime in April.

d. Bipartisan Infrastructure Law - BIL Application Submittal

This is another grant program for street repairs, Renly is working on this.

e. Roadway construction & other project updates.

i. First & Second St Projects

1. Final Assessments

Bubolz stated that all the concerns that residents had have been resolved.

Final; assessment was modified to reflexed the work on these concerns.

No action needed at committee level.

ii. Liberty St Project

1. LSL Funding Approval-Lead Service Funding, Renly has applied for the Grant. This will provide funding to replace lead pipe from the curb stop to the house, an ordinance to cover the rules of the funding process. This is the first step in the process that will continue.

2. Preliminary Assessments

These were mailed out today (03/29/2022). Planning on bring preliminary assessments to next council meeting April 12, 2022 and also present information on the Liberty St Project.

3. Motion to recommend to Common Council to approve the bid for the Liberty St reconstruction project. Motion to recommend to Common Council to approve the bid from Rock Road Companies Inc for \$3,301,133.47 with Town & Country working to improve numbers.

iii. Sidewalk Projects

S Madison St

f. Administrative Staff's Report

a. West Side Park Progress Report (Placeholder)

g. WPPI

a. ESM Position Progress Report

Hoping to have interviews in April

b. Washington DC Rally Update

Good Meetings, some in person and some via Zoom.

June 2nd is the Reginal Power Dinner in Sauk City.

h. Old Business

Hurtley thanked everyone for all the hard work.

i. New Business

Ladick was asked if they're going to be sidewalks on First St and Madison St. It is believed that it is not our road. Don't think is doable at this time. It is hard because not all of it is in the city.

j. Upcoming Meeting Date, April 26th, 2022 at 5:00 pm

k. Adjourn: Ladick/Lewis 3-0 Motion Carries

Sewer Credits for the Municipal Services Committee						Average usage
Date	Account Number	Total Overage Amount	Percentage Used	Credit Amount	Reason for Credit	
1/14/2022	29-7890-01	4767	75%	\$ (239.54)	Running Toilet	794
1/17/2022	12-1531-02	1904	100%	\$ (127.57)	Running Hose	584
2/4/2022	18-2490-00	813	75%	\$ (40.85)	Running Toilet	273
2/9/2022	20-2320-24	697	75%	\$ (35.02)	Running Toilet	8
2/11/2022	10-3385-03	976	75%	\$ (51.61)	Running Toilet	406
2/24/2022	29-0110-04	839	75%	\$ (44.36)	Running Toilets	675
2/23/2022	10-1070-04	734	75%	\$ (38.81)	Broken Water heater valve-Empty Apartment	24
2/7/2022	17-1915-00	531	75%	\$ (28.08)	Bad Water Softener	498
2/25/2022	10-3630-01	1701	75%	\$ (89.94)	Running Toilet	496
3/4/2022	16-5880-02	1356	100%	\$ (95.60)	Running Outside Faucet	297
3/9/2022	11-3000-01	3102	75%	\$ (164.02)	Running Toilet	3710
3/10/2022	11-2310-01	1383	75%	\$ (73.13)	Running Toilet	445

INTERSTATE PowerSystems

City – Evansville
535 S Madison St
Evansville, WI 53536

7 April 2022

Re: Preventive Maintenance Proposal/Agreement

Thank You for the opportunity to allow *Interstate PowerSystems* to quote your generator service inspection needs. We are sending you a (3) year preventative maintenance proposal/agreement with the pricing for one (1) Annual Service (PM 3).

Annual Service/Inspection

Site	2022	2023	2024
Water Treatment Plant	\$706.65	\$1,090.41	\$730.78
Main Lift Station	\$706.65	\$927.20	\$730.78
Well #2	\$706.65	\$1,090.41	\$730.78
Well #3	\$706.65	\$998.35	\$730.78
Portable #1	\$706.65	\$879.34	\$730.78
Portable #2	\$706.65	\$778.48	\$730.78

The Annual would include the following procedures: change oil, change oil filters, change fuel filter, (oil and filter changes would be every other year), fluids topped off, hoses checked, belts checked, battery checked, sample the oil, sample the coolant, sample fuel, and start and run unit to check functions. Document the procedure.

Yearly Totals:	\$4,239.90	\$5,764.19	\$4,384.68
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Adders:

- Fuel samples are \$59.53 per unit and each year.

210 Alexandra Way
Carol Stream, IL

3767 11th St
Rockford, IL

2601 E. 15th Ave
Gary, IN

600 Industrial Park Dr
Iron Mountain, MI

13015 W. Custer Ave.
Butler, WI

www.istate.com

INTERSTATE PowerSystems

Any additional parts needed during the inspections that are not covered under this agreement will be available at an additional cost. You will be notified when additional parts are necessary to maintain peak operating condition and these parts will only be replaced with your prior authorization.

Thank You in advance for your time and consideration. Should you have any questions please contact me.

*due to the fluctuation in petroleum pricing: oil, antifreeze and fuel prices may change from service period to service period.
Tax not included. *

CUSTOMER'S ORDER

The services listed above are requested

This order accepted at:

Name: _____

Title: _____

Signature: _____

Date: _____

INTERSTATE POWER SYSTEMS

Name: Scott Sell

Title: Product Support Representative

Signature: _____

Date: _____

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INTERSTATE PowerSystems

TERMS AND CONDITIONS

GENERAL: Stenographical and clerical errors are subject to correction. Orders resulting from quotations become contracts only upon issuance of our formal acknowledgment. These terms and conditions and our invoice terms and conditions attached hereto are a complete statement of the agreement between us and you. In no event shall we be bound to any other agreement, term, or condition that is contained in an outside agreement between you and any other party unless expressly consented to by us in writing.

LIABILITY: Orders are accepted by us under the condition that we are not to be liable for losses or delays caused by strikes, accidents, fires or any other cause beyond our control. Damage resulting from improper storage or handling prior to placing products in service will not be considered our liability. We will not assume any responsibility, expense or liability for repairs made without our written consent. WE SHALL NOT BE LIABLE FOR ANY DAMAGES CAUSED BY THE PRODUCTS DELIVERED OR TO BE DELIVERED TO YOU, OR BY YOU OR ANY THIRD PARTY'S USE OF SUCH PRODUCTS. IN NO EVENT SHALL WE BE RESPONSIBLE FOR ANY INCIDENTAL, CONSEQUENTIAL, OR LIQUIDATED DAMAGES ASSOCIATED WITH THIS AGREEMENT.

RETURNED MATERIAL: No material may be returned without first obtaining written approval, and no claim will be allowed nor credit given for material returned without such written approval. It is your duty to inspect goods within ten days after receipt.

SHIPMENT: Our responsibility ceases with the delivery of merchandise in good order to transportation companies. Claims for shortage or damage in transit must be made by the customer against the carrier. In the absence of definite shipping instructions, we reserve the right to ship all material, upon completion, by any public carrier which in our opinion is satisfactory.

PRICING; PAYMENT FOR GOODS AND SERVICES: Prices, quotations, specifications and other terms and all statements appearing in the Seller's sales literature and otherwise made by the Seller are subject to change without notice, including as a result of changes in market conditions, increases in raw materials, component, labor or overhead costs or because of labor disruptions or fluctuations in production volumes. Without limiting the generality of the foregoing, all prices are subject to and shall be increased by sales tax where applicable. 100% of invoice due within 30 days of delivery of equipment.

TAXES: State and local sales and use taxes and excise taxes, where applicable, are in addition to quoted prices and will be billed unless the purchaser promptly certifies that the goods are for resale or are otherwise exempt.

WARRANTY: WE WARRANTY ONLY THAT THE PRODUCTS CONFORM TO THE SPECIFICATIONS SET FORTH ON THE FACE HEREOF OR AS THE MANUFACTURER MAY PROVIDE. ALL WARRANTIES ON PRODUCTS, PARTS AND/OR MATERIALS PROVIDED BY US SHALL BE ONLY THE WARRANTY PROVIDED BY THE APPLICABLE MANUFACTURER OF SUCH PRODUCTS, PARTS OR MATERIALS AND SUCH WARRANTIES MAY BE AND HEREBY ARE PASSED THROUGH FROM US TO YOU. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE, EXCEPT AS SET FORTH IN THE PRECEDING SENTENCE OR ON THE FACE HEREOF. IF SERVICES WILL BE PROVIDED BY US PURSUANT TO THIS AGREEMENT, THOSE SERVICES WILL BE SUBJECT TO INTERSTATE'S SERVICE WARRANTY.

Signature below signifies approval and authorization to proceed with the purchase of equipment outlined in this proposal and acknowledges Interstate PowerSystems' terms and conditions above, including the Code of Conduct, Service Warranty, and General Terms & Conditions, which are expressly incorporated herein by reference, and are available at <http://www.istate.com/about/terms-and-conditions> or in hard copy upon request.

Print Name: _____

Title: _____

Signature: _____

Date: _____

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Butler, WI

www.istate.com

2022 Regional Power Dinners



WPPI Energy will host six dinner meetings this spring / early summer for our member utility staff, local elected officials and utility governing bodies. This is an opportunity to network with other member community leaders and learn more about electric industry issues and key initiatives within the organization.



We Hope You'll Be Able To Join Us!

EVENING EVENTS

Cocktails 5:30 p.m. Dinner 6:00 p.m. Program 6:45 – 7:00 p.m.



DATES AND LOCATIONS

- 1. Tuesday, May 24**
Tony Roma's
Dubuque
- 2. Wednesday, June 1**
Mallards
New Richmond
- 3. Thursday, June 2**
Vintage Brewing Company
Sauk City
- 4. Wednesday, June 8**
Golden Mast Inn
Okauchee Lake
- 5. Tuesday, June 21**
Encore on Central
Florence
- 6. Thursday, June 30**
River's Bend
Green Bay

2022 Regional Power Dinners

RSVP

Please sign us up to attend the following Regional Power Dinner

Check (✓) the dinner meeting location of your choice below:

- May 24** Dubuque
- June 1** New Richmond
- June 2** Sauk City
- June 8** Okauchee Lake
- June 21** Florence
- June 30** Green Bay

Please return this form two (2) weeks prior to your regional event to:

Kay Schaub via:

Email: kschaub@wppienergy.org

Phone: 608-834-4537

Fax: 608-837-6274

Online Registration:

wppienergy.org/powerdinners

Please let us know who will be attending:

Member Community	

Name	Title

Name	Title

Name	Title

Name	Title

Name	Title

Name	Title

WISCONSIN

Algoma
Black River Falls
Boscobel
Brodhead
Cedarburg
Columbus
Cuba City
Eagle River

Evansville
Florence
Hartford
Hustisford
Jefferson
Juneau
Kaukauna
Lake Mills
Lodi

Menasha
Mount Horeb
Muscodia
New Glarus
New Holstein
New London
New Richmond
Oconomowoc
Oconto Falls

Plymouth
Prairie du Sac
Reedsburg
Richland Center
River Falls
Slinger
Stoughton
Sturgeon Bay
Sun Prairie

Two Rivers
Waterloo
Waunakee
Waupun
Westby
Whitehall
MICHIGAN
Alger Delta CEA
Baraga

Crystal Falls
Gladstone
L'Anse
Negaunee
Norway
IOWA
Independence
Maquoketa
Preston



1425 Corporate Center Drive • Sun Prairie WI 53590 • 608-834-4500

wppienergy.org

Follow us on:

Orientation to WPPI Energy

Thursday, June 9
8:30 a.m. - 12:30 p.m.
WPPI Energy, Sun Prairie

Join us for a half-day educational program about your joint action agency. Any member utility employees, officials and governing body leaders are encouraged to attend this information session. Attendees will get an overview of the organization and its three focus areas.

- Introduction to WPPI
 - Organizational overview
 - History
 - Governance
 - Financial outlook
- Government Relations
- Power supply resources and operations
- Support services overview
 - Technology
 - Customer engagement

Registration

We are looking forward to finally holding this session in-person again at WPPI's facilities in Sun Prairie. We will welcome you with continental breakfast and finish the day with lunch. Please register using the online form below or by contacting Kayla Pierce.

<https://wppienergy.org/orientation/>

Questions? Contact:

Kayla Pierce
Member Relations Coordinator
608-260-5528 • kpierce@wppienergy.org