

These minutes are not official until approved by the City of Evansville Historic Preservation Commission.

**City of Evansville Historic Preservation Commission
Regular Meeting / Virtual
Wednesday June 17, 2020 at 6:00 p.m.
City Hall (Third Floor), 31 South Madison Street**

MINUTES

1. Call to Order. Stephans called the meeting to order at 6:00 pm

2. Roll Call:

Members	Present/Absent	Others Present
Chair Dan Stephans	P	Community Development Dir. Jason Sergeant
Vice-chair Steve Culbertson	P	Ryan Sands, Bray Architects, Applicant
Gene Lewis	A	Lisa Bau, Applicant
Ald. Joy Morrison	P	
Matt Koser	P	
Cheryl Doerfer	P	
Steve Christens	P	

3. Motion to approve the agenda by Culbertson, seconded by Koser. *Approved unanimously.*

4. Motion to waive the reading of the minutes from the June 3, 2020 meeting and approve them as printed by Morrison, seconded by Christens. *Approved unanimously.*

5. Civility Reminder. Stephans noted the City’s commitment to civil discourse.

6. Citizen appearances. None.

7. Applications

A. 111 W Liberty/307 S First - Fence (Application HPC-2020-27).

Applicant Sands shared the information and pictures regarding the replacement of an existing wood fence. The School District met with the neighbor/property owner of 107 W Liberty Street, and they are in agreement with the fence replacement. The new wood fence will be 6’ high, except the portion that falls within the front yard setback, which will be 3’ high and 50% opaque to comply with current fencing ordinance requirements. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form by Culbertson, seconded by Christens. Approved unanimously.**

B. 10 W Liberty – Replace Porch and Door (Application HPC-2020-28).

Applicant Lisa Bau reviewed the project with the commission. Replace existing front porch door with historically accurate wood storm door. Replace front porch steps/landing for safety reasons. Will reuse existing rod rails. The commission

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also discussed with Bau her prior application regarding the replacement window on the east side that she installed that is not in the following the WI State Historical Statute. The commission asked for an update on replacing the noncompliant window. Bau has not replaced the window to date. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form by Culbertson, seconded by Morrison. Approved unanimously.**

C. 32 W Main – Replace Windows (Application HPC-2020-29). Applicant not present. In reviewing the application, the style of the replacement windows that are referencing a “cottage” style, do not match the original/current windows. **Motion to table the application until more detailed information would be presented to the commission by Koser, seconded by Culbertson. Approved unanimously.**

D. 137-139 E Main – New Sign (Sign-2020-04) –Applicant not present. The 2 signs in non-compliant status were taken down. A new sign has been placed in the window. The Window sign is in compliant with the city ordinance. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form by Culbertson, seconded by Koser. Approved unanimously.**

8. New Business: Discussion Items:

A. Discuss in-person meeting in July. See Agenda Item #12.

B. Review Draft of the Park Plan.

https://ci.evansville.wi.gov/content/Life_in_Evansville/PORP%202020%20Complete%20DRAFT%202.pdf

9. Old Business. None

10. Report of the Community Development Director.

A. Staff issued COAs for roof replacement at 44 Garfield and 245 W Liberty.

11. Correspondence, Comments and Concerns. None

12. Next Meeting Dates: *July 15, 2020 at 6pm, Virtual; August 19, 2020 at 6 p.m.*

13. Motion to Adjourn by Culbertson, seconded by Doerfer. Approved unanimously.