

These minutes are not official until approved by the City of Evansville Historic Preservation Commission.

**City of Evansville Historic Preservation Commission
Regular Meeting / Virtual
Wednesday July 15, 2020 at 6:00 p.m.
City Hall (Third Floor), 31 South Madison Street**

MINUTES

1. Call to Order. Stephans called the meeting to order at 6:00 pm

2. Roll Call:

Members	Present/Absent	Others Present
Chair Dan Stephans	P	Community Development Dir. Jason Sergeant
Vice-chair Steve Culbertson	P	Steve Christens, Applicant
Gene Lewis	P	Casey Miller, Applicant
Ald. Joy Morrison	A	
Matt Koser	P	
Cheryl Doerfer	P	
Steve Christens	P	

3. Motion to approve the agenda by Culbertson, seconded by Koser. Approved unanimously.

4. Motion to waive the reading of the minutes from the June 17, 2020 meeting and approve them as printed by Lewis, seconded by Culbertson. Approved unanimously.

5. Civility Reminder. Stephans noted the City's commitment to civil discourse.

6. Citizen appearances. None.

7. Applications- Action Items:

A. 16 N Second – Replace Porch (Application HPC-2020-31).

Christens recused himself for this action item. Christens explained the house was built in 1883 and was turned into a 2 flat in 1933. Christens recently purchased the property. He is repairing the items noted in the application that need to be brought to code. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form** by Culbertson, seconded by Koser. **Approved unanimously.**

B. 419 S First – Replace Windows (Application HPC-2020-32). Applicant Miller described the condition of the carriage barn and the amount of work needed to repair/replace the areas of the barn. Miller identified the major areas as: roofing the barn with steel, changing the soffit, fascia, and trim work from wood to steel, painting the siding or covering it in steel siding. Stephens commented that the architectural detail would be lost by covering the soffit, fascia, and crown molding

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in steel. He asked if Miller would consider keeping the face/ front of the carriage barn in wood to maintain the historic detail. The remaining 3 sides are not seen from the road, therefore covering those sides in steel would not be an issue. Miller agreed to review the project and take steps to preserve the face of the carriage barn in historic materials. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form with the following condition, the front of the building conserved in wood, restored where necessary, the remaining 3 sides may be restored in steel as stated in application, and Sargeant to have final approval of windows and barn doors, by Culbertson, seconded by Koser. Approved unanimously.**

8. New Business: Discussion Items:

A. Update /Next Steps for 32 W Main – Replace Windows (Application HPC-2020-29).

Applicant was not present. An email from the applicant dated 07/03/2020 was enclosed in the agenda packet. Laube is still asking for non-traditional cottage style windows to be used as replacement windows. Discussion with commission members was held. It was noted that several houses in the area with a similar structure have traditional double hung windows, with the exception of the large picture windows. It was decided to have Sargeant contact the applicant and discuss her issues further.

B. Discuss Demolition Requests – Carriage Barn.

The commission discussed the issues with demolition of an accessory structure. Reference was made to the City Ordinance Chapter 62 Historic Preservation, Section 7, Maintenance of Historic Property. Stephans commented that demolition of such a structure and having “open space” would change the character of the neighborhood. Replacement of such a structure should be of appropriate size and mass.

C. Discuss Recognition Program.

The commission is interested in recognizing historic preservation work completed in the historic district on an annual basis. Jason and Dan have volunteered to put together an outline of the program and submit to the commission for review.

D. In-person meeting in August.

The commission decided to continue with virtual meetings.

9. Old Business

A. Review Draft of Park Plan: <https://ci.evansville.wi.gov/parkplan>

Stephens commented that this is a large document and work the read. He asked that the park board be aware of using permeable parking applications within the plan. Sargeant asked Stephans to send him links/examples of such parking applications to forward to the park board.

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10. Report of the Community Development Director. None

11. Correspondence, Comments and Concerns. None

12. Next Meeting Date: August 19, 2020 at 6 p.m., Virtual

13. Motion to Adjourn by Culbertson, seconded by Christens. Approved unanimously.