

## **NOTICE**

A meeting of the City of Evansville Park and Recreation Board will be held on the date and time stated below. Notice is further given that members of the City Council and Historic Preservation Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

**City of Evansville Park and Recreation Board**  
**Regular Meeting**  
City Hall, 31 S Madison St., Evansville, WI 53536  
Tuesday, December 16, 2025 6:00 pm

## **AGENDA**

1. Call to Order
2. Roll Call
3. Motion to Approve Agenda
4. Motion to Waive the Reading of the Minutes from November 18, 2025 meeting and Approve them as Printed
5. Civility Reminder
6. Citizen Appearances
7. New Business
8. Park's Report
  - A. Adopt-A-Park Updates
  - B. Aquatic Center Updates
  - C. Discussion on Winter Park Closure of Leonard Leota Park
9. Old Business
  - A. Park and Outdoor Recreation Plan Update
10. Upcoming Meetings
  - A. Tuesday, January 20, 2026 at 6:00 p.m.
  - B. 2026: January 20, February 17, March 17, April 21 (conflict with Common Council Re-organization), May 19, June 16, July 21, August 18, September 15, October 20, November 17, December 15
11. Adjourn

*--Matt Poock, Chair of Park & Recreation Board*



City of Evansville **Park and Recreation Board**  
Regular Meeting  
City Hall, 31 S Madison St., Evansville, WI 53536  
Tuesday, November 18, 2025 6:00 pm

## MINUTES

1. **Call to Order:** Poock called the meeting to order at 6:00 p.m.

2. **Roll Call:**

Members	Present/Absent	Others Present
Alderson Erika Stuart	P	Scott Kriebs, Municipal Services Director
Sue Merritt	P	Ray Anderson, Parks' Custodian
Lyman Fuson	P	
Chad Sigl (arrived 6:04 p.m)	P	
Chair, Matt Poock	P	
Kris Evans	P	
Sam Wallace	A	

3. **Motion to Approve Agenda by Sigl, seconded by Stuart. Motion passed 6-0.**

4. **Motion to Waive the Reading of the Minutes from October 21, 2025 meeting and Approve them as Printed by Stuart, seconded by Evans. Motion passed 6-0.**

5. **Civility Reminder:** Poock issued a reminder to be respectful of others.

6. **Citizen Appearances:** None

7. **New Business**

A. **Discussion and Possible Motion to Recommend to Common Council the Proposed Park Fee Schedule increases by Stuart, seconded by Fuson. Motion passed by Roll Call 6-0.**

There was discussion about the length of time since the last increases. Poock shared appreciation for the research done by Staff for similar sized communities. Kriebs recommended having these fees on the radar every couple of years to prevent the fees from getting so far behind the market and to keep the increases smaller.

8. **Park's Report:** Anderson shared that the Restrooms are closed for the season. There are porta johns in place at Larson Acres and Lake Leota Park.

A. **Adopt-A-Park Updates:** Discussion concluded with decision to pull the signs for the winter.

B. **Aquatic Center Updates:** None

C. **Discussion on Winter Park Closure of Leonard Leota Park:** The upper park will be blocked off as usual. The lower park would be blocked off starting between the Park Store and the Boy Scout building. There was discussion about having holiday lights in Lake Leota Park.

9. **Old Business**

A. **Park and Outdoor Recreation Plan Update:** The survey is being left open a bit longer to try and get more feedback.

10. **Upcoming Meetings**

A. Tuesday, December 16, 2025 at 6:00 p.m.

B. 2026: January 20, February 17, March 17, April 21 (conflict with Common Council Re-organization), May 19, June 16, July 21, August 18, September 15, October 20, November 17, December 15

Discussion and decision to adjust the start time for April 21<sup>st</sup> to 6:30 p.m.

**11. Adjourn:** Poock adjourned the meeting at 6:24 p.m.