

NOTICE

A meeting of the City of Evansville Park and Recreation Board will be held on the date and time stated below. Notice is further given that members of the City Council and Historic Preservation Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

City of Evansville Park and Recreation Board
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, August 19, 2025 6:00 pm

AGENDA

1. Call to Order
2. Roll Call
3. Motion to Approve Agenda
4. Motion to Waive the Reading of the Minutes from the May 20, 2025 Meeting and the Special Meeting Minutes from July 29, 2025 and Approve them as Printed
5. Civility Reminder
6. Citizen Appearances
7. New Business
 - A. Discussion and Possible Motion to Approve the Creekside Raffle and Sign Request for a Rubber Duck Fundraising effort on Saturday, September 20, 2025 in Allen Creek
 - B. Discussion and Possible Action regarding Aquatic Center Schedule
8. Park's Report
 - A. Adopt-A-Park Updates
 1. Discussion and Motion to Approve Home Depot Store #4911's Application for the Dog Park.
9. Aquatic Center Updates
10. City Baseball League
11. Old Business
 - A. Larson Acres Park Construction Status
 - B. Park and Outdoor Recreation Plan Update
12. Upcoming Meetings
 - A. Tuesday, September 16, 2025 at 6:00 p.m.
13. Adjourn

--Matt Pooch, Chair of Park & Recreation Board

City of Evansville Park and Recreation Board
Regular Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, May 20, 2025 6:00 pm

MINUTES

1. **Call to Order:** Pooch called the meeting to order at 6:01 p.m.

2. **Roll Call:**

Members	Present/Absent	Others Present
Alderson Erika Stuart	P	Scott Kriebs, Municipal Services Director
Sue Merritt	P	Jason Sergeant, City Administrator
Lyman Fuson	P	Ray Anderson, Parks' Custodian
Chad Sigl (arrived at 6:03 p.m.)	P	Angie Olsen, Aquatic Center Director
Matt Pooch	P	Elle Dalton, Youth Baseball Coordinator
Kris Evans	P	Jon Frey, Evansville Jays
Vacant	A	Ryan Thompson, Evansville Soccer Club

***Sigl arrived at 6:03 p.m.**

3. **Nomination for Park Board Chair**

A. Motion to Appoint Matt Pooch as Park Board Chair by Stuart, seconded by Evans.
Motion passed 6-0.

4. **Motion to Approve Agenda by Pooch, seconded by Sigl. Motion passed 6-0.**

5. **Motion to Waive the reading of the minutes from the March 18, 2025 meeting and Approve them as printed by Evans, seconded by Fuson. Motion passed 6-0.**

6. **Civility Reminder:** Pooch issued a reminder for everyone to be civil and kind.

7. **Citizen Appearances:** Ryan Thompson shared that he works with the Evansville Soccer Club and is interested in working with the City to improve the Soccer Field conditions. Thompson is interested in the Parks & Outdoor Recreation Planning that is occurring this year.

8. **New Business**

A. Discussion and Update on 2025 Parks and Outdoor Recreation Planning

1. **May 24th AARP Walk Audit at Creekside at 1:00 p.m.**

Sergeant shared information on the upcoming walk and that there are 2-3 remaining openings for the subcommittee.

B. Discussion and Motion to Recommend to Common Council waive deposit (\$100) and fees (\$325) for the Evansville Jays baseball team for the 2025 season by Sigl, seconded by Stuart. Motion passed 6-0.

Frey had shared the information in the packet about the park improvements and donations that the Jays have contributed to in the past. There was discussion about fee waiver and the precedence that had been set in the past.

C. Discussion and Motion to approve of Boy Scout's use of Leonard Leota Park for overnight stay on May 30, 2025 by Stuart, seconded by Fuson. Motion passed 6-0.

D. Discussion and Motion to Recommend to Common Council waive deposit (\$100) and fees (\$35) for the Boy Scout's use of Leonard Leota Park by Stuart, seconded by Fuson. Motion passed 6-0.

E. Third Annual Ride the Park Discussion

1. Motion to Approve a One-day Pass to the Aquatic Center for Riders

Poock shared information about the event. The event will be held on June 21st with start time at 12 p.m. at the Spraypad and will consist of riding bikes from Park to Park. There was additional discussion about potential Sponsorship of the Event. Kriebs had suggested that it may be something to bring to the Municipal Services Committee to see about Evansville Water & Light sponsoring the event and paying for the Aquatic Center Day Passes for the event with the Commitment to Community Funds.

9. Park's Report: Anderson shared the appreciation for the help from St. Johns and the 4H Club with the clean up from the April 18th hailstorm. Restrooms are open, although there is still some work to be completed from the vandalism that occurred during the winter at the Lower Shelter. Larson Acres Park had the sand removed and was replaced with fabricated woodchips.

A. Adopt-A-Park Updates: Anderson shared that the signs have been acquired. There was discussion about getting the list of participants updated.

10. Aquatic Center Updates: Olsen submitted a written report: floors were started on yesterday, will likely take the rest of the week. A few minor hiccups with getting pool started up, but its all been fixed promptly and the pool is full-we did turn the heat off today due to colder temps and nonuse of the pool-does heat up quickly once turned on. Don has been learning a lot and has been very helpful when needed. Met with Elle about cash handling procedures and have a great plan in place-hoping to get her in to do some training with staff. 6/6 will be first day of normal operations, the days prior to that are still up in the air-will have to see how weather cooperates. We have a group from Brodhead coming for an end of the year trip on June 2. Hiring is complete-34 lifeguards and 28 between concessions and admissions (those numbers reflect returning staff as well). First lifeguarding class was held over the weekend (was moved to Edgerton as the pool wasn't ready) and all of the kids who took it, passed. Second class will be held on June 9-13, unsure if we will be able to do anymore classes before 4th of July as we also have to do a recertification class. Swimming lesson registration is underway-have had a few parents unhappy that we are not offering afternoon lessons-I am looking at possibly offering an August session for afternoon classes-swim team will be done so the rest of the pool can remain open-will depend on staffing.

11. City Baseball League: Dalton shared the drop in participation in the City Baseball Coach Pitch League, while the numbers are holding for t-ball. There are also 28 Business Sponsors for this year's program.

12. Old Business:

A. Larson Acres Park Construction Status: Sargent reported that currently the City is withholding \$338,000 to the conclusion of the Park construction. This is mainly over the condition of the Park fields.

13. Upcoming Meetings

A. Tuesday, June 17th 2025 at 6:00 p.m.

14. Adjourn: Poock adjourned the meeting at 7:04 p.m.

City of Evansville Park and Recreation Board
Special Meeting
City Hall, 31 S Madison St., Evansville, WI 53536
Tuesday, July 29, 2025 7:00 pm

MINUTES

1. Call to Order: Pooock called the meeting to order at 7:00 p.m.

2. Roll Call:

Members	Present/Absent	Others Present
Alderperso Erika Stuart	A	Scott Kriebs, Municipal Services Director
Sue Merritt	A	Jason Sergeant, City Administrator
Lyman Fuson	A	Angie Olsen, Aquatic Center Director
Chad Sigl	P	Abbey Barnes, City Alderperso
Chair, Matt Pooock	P	Frank & Carol Wyrostek, Citizens
Kris Evans	P	Dave Olsen, Citizen
Sam Wallace	P	Abby Anderson, Assistant Aquatic Director

3. Motion to Approve Agenda by Sigl, seconded by Evans. Motion passed 4-0.

4. Civility Reminder: Pooock issued a reminder for everyone to be civil and kind.

5. Citizen Appearances:

- A. Frank & Carol Wyrostek:** Shared concerns about the volume of the music at the Aquatic Center.
- B. Abbey Barnes:** Shared some the benefits that music provides for the workers and that there haven't been any other complaints from other neighbors that have been shared with Barnes.
- C. Abby Anderson:** Shared the same benefits that music provides and the history that has been experienced in working with Director Olsen in the past. Anderson mentioned that in the past there had been a maximum that may have been overlooked with the new system/facility last year.

6. New Business

A. Discussion and Possible Action on Aquatic Center Music Schedule:

Sergeant broke down the communications that have been received. Pooock shared that Pooock had received 18 emails. Pooock also shared that there was a visit made to the pool to experiment with volume levels of music. There was additional discussion

Motion to bring music back during the open swim times, at the -17.5 level that was worked out, and that it would be a public radio station until the next Park Board meeting, with open communication between the concerned parties by Evans, seconded by Sigl. Motion passed 4-0.

Motion for private rentals up until 8 p.m. music can be played from the P.A at the agreed level for a public radio station by Evans, seconded by Sigl. Motion passed 4-0.

7. Old Business: None

8. Upcoming Meetings:

- A. Tuesday, August 19th 2025 at 6:00 p.m.

9. Adjourn: Pooock adjourned the meeting at 7:38 p.m.



CITY OF EVANSVILLE Adopt-A-Park Program

CITY OF EVANSVILLE PARK & RECREATION DEPARTMENT
31 S. Madison St, PO Box 529, Evansville, WI 53536

Application Form

GROUP and/or INDIVIDUAL INFORMATION	PARK REQUESTED INFORMATION
Applicant Name: <u>The Home Depot</u> <u>Store 4911</u>	Preferred Site (Park Name):
Group/Individual Supervisor (Must be over 18):	1 st Choice: <u>Wind Prairie Park</u>
<u>Brianna Nightengale</u>	2 nd Choice: <u>Dog Park</u>
Supervisor's Address:	Comments:
<u>3200 Deerfield dr. Janesville, WI 53546</u>	Preferred Start Date: <u>9/1/25</u>
Supervisor's Phone:	Is this a Renewal Agreement:
<u>608-741-8970</u>	Yes <input type="radio"/> No <input checked="" type="radio"/>
Supervisor's Email:	Estimated # of Participants: <u>20</u>
<u>brianna-m-nightengale@homedepot.com</u>	

In consideration for the permission by the Adopter/Supervisor, to participate as a volunteer in a public service project for the Adopt-A-Park Program, of the City of Evansville, I have read and agree to the terms and conditions of liability and hold the City of Evansville harmless per the agreement on the reverse of this form.

SUBMITTED BY: Brianna Nightengale

(Group/Individual Supervisor)

DATE: 8/8/2025

A copy of the application/agreement form signed by the City of Evansville and the Parks Department will be mailed or emailed to the Group Supervisor upon completion, at which time you may schedule your first clean-up date.

DECISION SECTION

This form will be completed by the Park & Recreation Committee or representative.

Adopt-A-Park Program Agreement is hereby (check one):

Approved,

Not approved, or

Approved with the following conditions:

Approved BY: _____

(Park & Recreation Representative)

DATE: _____

Contract Date: _____ EXPIRES: _____

Expectations and Hold Harmless Agreement

GROUP and/or INDIVIDUAL EXPECTATIONS

- Each volunteer group will designate a Group Supervisor to be the contact person for the group. The Group Supervisor will fill out the application form and leave their contact information. If work requires heavy equipment and has been approved by the Park & Recreation Department, the Group Supervisor will also ensure each volunteer signs a waiver of liability before any such volunteer work is done.
- Adopt-A-Park groups are expected to sign a one-year contract with the City of Evansville Parks Department. During the year, volunteer groups are expected to organize at minimum a spring and fall trash pick-up in their adopted park. It is the responsibility of the Group Supervisor to schedule the spring and fall clean-up dates.
- The Group Supervisor will inform City Hall of clean-up dates at least one week in advance to ensure supplies like trash bags and tools can be provided, and so trash can be removed in a timely manner post clean-up. Supplies for the program like trash bags and safety vests will be available at City Hall as needed.
- Once a month volunteers are asked to enter the park and do a thorough walkthrough. The purpose of a walkthrough is to identify damage, vandalism, or other things that need to be addressed by the City of Evansville Park & Recreation Department. A form is available for you to report what you found during your walkthrough. It is the responsibility of the Group Supervisor to ensure that each month at least one volunteer enters the park and completes a walkthrough and that the walkthrough form is submitted to the City of Evansville.
- Other projects, like planting flowers, adding mulch, maintaining trails, painting, and other maintenance may be completed with approval from the City of Evansville Park & Recreation Department.
- Volunteer groups may do their own fundraising for special projects like picnic tables and play equipment with approval from the City of Evansville Park & Recreation Department.
- All volunteers under age 18 must be supervised by a responsible adult.

In consideration for permission by the Supervisor/Adopter, to participate as a volunteer in a public service project for the Adopt-A-Park Program, of the City of Evansville, I agree as follows: 1. I have considered and evaluated the risks, danger and possibility of injury resulting from participation as a volunteer performing a public service project for the Adopt-A-Park Program in the City of Evansville (the "City"). 2. I know and understand that foreseeable and unforeseeable injuries from common or unexpected sources could occur from the nature of the activity, conditions of the location and from actions of myself, other participants, the City, the City's employees or volunteers, other persons involved in this public service project and uninvolved strangers in the vicinity. 3. I deliberately and knowingly assume all costs, risks of injury and/or other damages including, but not limited to, cost of my medical treatment, permanent injury or death, and my property damages resulting from my participation in the public service project. I waive, release and hold harmless the City, its employees, volunteers, and agents from all legal and financial responsibility and from all costs, injuries and/or other damages which might occur while I am participating in the public service project. 4. I give my permission to the City for any photos or video footage of myself taken during the course of this public service project to be used for educational, promotional, or any other purpose by the City.