

NOTICE

A meeting of the City of Evansville Board of Review will be held at the location, on the date, and at the time stated below. Notice is further given that members of the Finance and Labor, Municipal Services, Plan Commission and Economic Development Committee may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

City of Evansville Board of Review

Regular Meeting

City Hall, 31 S Madison St, 3rd Floor, Evansville WI 53536

Monday, May 19, 2025 3:30 p.m. - 5:30 p.m.

AGENDA

1. Call to Order.
2. Roll Call.
3. Election of Board of Review Chairperson.
4. Election of Board of Review Vice-Chairperson.
5. Motion to Approve the Agenda as presented.
6. Motion to waive the reading of the Minutes of the May 30, 2024 Meeting and Approve them as presented.
7. Verify that at least one BOR member has met the Annual Mandatory Training Requirements.
8. Verify Ordinance for the Confidentiality of Income and Expense Information.
9. Review the Assessment Roll and Perform Statutory Duties:
 - a. Examine the Roll
 - b. Correct Description or Calculation Errors
 - c. Add Any Omitted Property
 - d. Eliminate Any Double Assessed Property
10. Discussion and Action - Certify all corrections of error under state law (Wis. Stat. § 70.43).
11. Discussion and Action - Verify with the Assessor that open book changes are included in the assessment roll.
12. Allow Taxpayers to Examine Assessment Data
13. Discussion and Action on Any Waivers of The Required 48-Hour Notice of Intent to File an Objection When There is Good Cause
14. Discussion and Action on any Requests for Waiver of The BOR Hearing, Allowing the Property Owner an Appeal Directly to Circuit Court
15. Discussion and Action on any Requests to Testify by Telephone or Submit Sworn Written Statements
16. Discussion and Action on any Subpoena Requests
17. Discussion and Action on any Other Legally Allowed/Required BOR Matters.
18. Review Notices of Intent to File Objection.
19. Hearing of Objections.
20. Discussion and Action on Objections
21. Discussion and Action to Schedule Any Additional Board of Review Meeting Dates, (If Necessary).
22. Motion to Adjourn.

Leah Hurtley, City Clerk