

These minutes are not official until approved by the City of Evansville Historic Preservation Commission.

**City of Evansville Historic Preservation Commission
Regular Meeting / Virtual
Wednesday October 21, 2020 at 6:00 p.m.
City Hall (Third Floor), 31 South Madison Street**

MINUTES

1. Call to Order. Stephans called the meeting to order at 6:00 pm

2. Roll Call:

Members	Present/Absent	Others Present
Chair Dan Stephans	P	Community Development Dir. Jason Sergeant
Vice-chair Steve Culbertson	P	Rob Gorectke, Applicant
Gene Lewis	P	Sandy Decker, Applicant
		Nancy Greve, Applicant
VACANT	A	
Matt Koser	P	
Cheryl Doerfer	P	
Steve Christens	P	

3. Motion to approve the agenda by Culbertson, seconded by Christens. Approved unanimously.

4. Motion to waive the reading of the minutes from the September 23, 2020 meeting and approve them as printed by Christens, seconded by Culbertson. Approved unanimously.

5. Civility Reminder. Stephans noted the City's commitment to civil discourse.

6. Citizen appearances. Citizen Arlen Larson as an observer.

7. Applications- Action Items:

1. 245 W Church – Demolition (Application HPC-2020-33).

Applicants were not present. The Commission has tabled this application. Sergeant sent a letter to the client dated October 9, 2020 asking the client to provide more information regarding Section 62 of city ordinance for the demolition of the carriage house. No response from the applicants. **Motion to remove the application from the Table by Stephans, seconded by Koser. Approved unanimously. Motion to deny the application finding the proposal does not meet the criteria outlined in the decision form by Stephans, seconded by Lewis. Approved unanimously.**

2. 101 E Main – Window Replacement, Revised Design (Application HPC-2020-17). Stephans met with the applicant/owner, Rob Gorectke, at the window manufacturer's shop to review the revised design. He noted the following: current

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windows being replaced are not the original windows; modifications have been made to the purchased windows; additional millwork at the top of the window has been done; upper sashes are now functioning – a plus; as mitigation for not following your previous conditions of approval, the owner is replacing lost medallions on the roof edge. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form with the conditional approval of replacement of the lost medallions at the roof edge by Koser, seconded by Culbertson. Approved unanimously.**

3. 109 S Madison – Front Porch Replacement (Application HPC-2020-42).

Applicant not present. Commission reviewed the application which was supported with photos. Reviewing the application, the commission needed more clarification regarding the replacement of the posts and other details of the front porch. **Motion to table the application until more detailed information is brought forward to meet the criteria outlined in the decision form by Doerfer, seconded by Culbertson. Approved unanimously.**

4. 112 W Liberty – Door Replacement (Application HPC-2020-44).

Applicant Sandy Decker present. In 1960, Sandy Decker’s family moved into the house. The house remains in the family. To date, Sandy explained the old wood door is damaged, glass is cracked, and the door does not open and close properly. Decker will replace the front door using a steel door system. It will be painted to match the existing. Full glass storm doors will be purchased at installed at the front, side, and rear entrances of the house. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form by Culbertson, seconded by Lewis. Approved unanimously.**

8. New Business: Discussion Items:

A. 131 S Third – Window Replacement (HPC-2020-43).

Applicant Nancy Greve present. She presented her information and pictures. She did not have a window sample to share. She had the window replacement project bid out and she is contracting with Mad City Windows. Sergeant spoke with Mad City Windows regarding the project and the assured him that the windows would be of the same size and he exterior trim would match existing trim of other windows. I was discussed that the windows are to be of the same size and appearance. **Motion to accept the application finding the proposal meets the criteria outlined in the decision form with the condition that the window sample be approved by a commission member(s) by Koser, seconded by Culbertson. Approved unanimously.**

B. Create Criteria, process, and select finalists for 2020 “Preservation Hero” Award

Commission reviewed the list of projects from 2017-2020 that were approved through HPC. The list was narrowed down to meet the following criteria: years 2017-2019 as the projects would be completed projects, and HPC approval of projects. It was decided the commission members would each select 5 favorite projects and submit to Sergeant by

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Friday. City Staff will consolidate the list and present the list in a letter to be mailed to each house in the historic district. Each household will be asked to vote for their favorite project that would realize the “Preservation Hero”. Voting will be done through the City’s website.

C. Discuss 2020 Education and Communication Letter

Commission reviewed the letter to be mailed to the homes of the historic district.

D. New Commission Member Selection Process

The commission discussed possible candidates and how to reach out to the community and inform people of the open seat on the commission. A formal process was also discussed where interested people would apply for the position. The commission is waiting to move forward on this agenda item after the “Preservation Hero” award process is complete.

9. Old Business

A. Motion to remove from the Table and deny Application (HPC-2017-06).

The commission reviewed the letter written to the applicant dated February 21, 2020, stating the “Tabled” application has surpassed it’s 18 month timeline and the application is now considered closed.

Motion to remove the application from the table by Stephans, seconded by Culbertson. Approved unanimously.

Motion to deny the application finding the proposal does not meet the criteria outlined in the decision form by Stephans, seconded by Culbertson. Approved unanimously.

10. Report of the Community Development Director.

A. Staff Issued Certificate of Appropriateness: None

11. Correspondence, Comments and Concerns.

A. Review Letter Regarding 32 W Main. The commission reviewed the letter from the city to the applicant regarding Application HPC-2020-29.

12. Next Meeting Date: November 18, 2020 at 6 p.m., Virtual Meeting

13. Motion to Adjourn by Koser, seconded by Culbertson. Approved unanimously.