

City of Evansville Common Council
Regular Meeting
City Hall, 31 S Madison St, Evansville WI 53536
Tuesday March 12, 2024, 6:00 p.m.

MINUTES

1. **Call to order:** Duggan called the meeting to order at 6:00 p.m.
2. **Roll call:**

Members	Present/Absent	Others Present
Aldersperson, Abbey Barnes	P	Jason Sergeant, City Administrator
Aldersperson, Jim Brooks	P	Leah Hurtley, City Clerk
Aldersperson, Ben Corridon	P	Colette Spranger, Comm. Development Director
Mayor, Dianne Duggan	P	Scott Kriebs, Municipal Services Director
Aldersperson, Ben Ladick	P	Bronna Lehmann, Eager Free Library Director
Aldersperson, Gene Lewis	P	Mark Kopp, City Attorney
Aldersperson, Joy Morrison	P	Nick Bubolz, Town & Country
Aldersperson, Cory Neeley	P	Greg Johnson & Lisa Trebatoski, Ehlers
Aldersperson, Erika Stuart	P	Jim Graham & Jay, CHS
		Jim Otterstein, Rock County
		Amy Corridon, Resident
		Dee Haile, Resident
		Angela Czegledi, Resident

3. **Motion to Approve the Agenda moving item 10A to follow 7A, and striking 7C2 by Brooks, seconded by Neeley. Motion passed 8-0.**
4. **Motion to waive the reading of the minutes of the February 13, 2024 regular meeting and the February 22, 2024 special meeting and Approve as presented by Brooks, seconded by Corridon. Motion passed 8-0.**
Correction to Roll Call: ~~Cory~~ to Cory
5. **Civility reminder:** Duggan noted the City’s commitment to civility and decorum at Council Meetings.
6. **Citizen Appearances** (Public comments on items on the agenda not requiring a public hearing and on matters which can be affected by Council action.)

A. **Evansville Community School District Administrator, Dr. Steve Lutzke presentation on 2024 ECSD Operational Referendum.**

Dr. Lutzke expressed the need for the referendum to maintain the current operations. This referendum will replace the 2018 referendum that is set to expire June 30, 2024. Lutzke shared that 70% of money spent is on staffing. Lack of funding would mean cutting staff, supplies, and programs such as advanced classes. Maintenance of many of the buildings has also been delayed due to the decline in funding available.

7. **Reports of Committees:**

- A. **Library Board Report:** Lehman read from the written report which stated, General Updates: A boiler at the library was repaired last week. A replacement burner and other parts were installed. Today a comm board was replaced in the other boiler. Recently, automated door sensor and water heater repairs were done. Thanks to a grant secured by the Prairie Lakes Library System we are able to offer free yearlong passes to MasterClass, a streaming platform with a wide variety of video classes taught by the world’s best. Contact the library to request a pass while supplies last. Program Updates: 4K Night is on Tuesday, March 19, from 5:30-7:00pm. 4K students, their parents, and their teachers are invited for a Storytime and tour of the library.

We will be holding a Kids Clothing Swap. Drop off gently used clothing between March 4-18. Shop from the free donations on Saturday, March 25, from 10-12:30pm. Leftovers will be donated to the Care Closet.

B. **Parks and Recreation Board Report:** Neeley reported that there was a request from the Swim Team to purchase items to be able to hold swim meets. There was additional discussion on geese deterrents, Municipal Code 86 and Fee Schedule.

C. **Plan Commission Report:**

1) *Motion to Approve the creation of a 6 acre residential lot from parcel 6-20-222, a 76.59 acre parcel located at 12638 US Highway 14, Town of Union, finding that the application is in the public interest and meets the objectives contained within Sections 110-230 and 110-102(g) of city ordinances, with the following conditions:*

i) *Applicant fulfills outstanding conditions of approval from SP-2018-01.*

ii) *The final CSM is recorded with Rock County Register of Deeds*

iii) *The applicant fulfills the other obligations set forth by the Town of Union and Rock County.*

Motion by Brooks, seconded by Morrison. Motion passed 8-0.

~~2) *Motion to approve a certified survey map adjusting lot lines and acreages between parcel 6-20-212 and 6-20-212.3 in the Town of Union, finding that the application is in the public interest and meets the objectives contained within Sections 110-230 and 110-102(g) of city ordinances, with the following conditions:*~~

~~i) *Applicant submits a final certified survey map prior to Common Council review.*~~

~~ii) *The final certified survey map is recorded with Rock County Register of Deeds.*~~

~~iii) *The applicant fulfills any other obligations set forth by the Town of Union and Rock County.*~~

3) *Motion to Approve Resolution 2024-08, Fee Schedule- Building by Brooks, seconded by Morrison. Motion passed by Roll Call 8-0.*

D. **Finance and Labor Relations Committee Report**

1) *Motion to accept the February 2024 City bills as presented in the amount of \$910,783.04 by Brooks, seconded by Morrison. Motion passed by Roll Call 8-0.*

2) **CHS Oilseed Facility Project Updates:** Community engagement began about 9 months ago. There has been continual progress on the air permit. CHS have sent an application to Wisconsin Economic Development Corporation for some refundable tax credits. Pending Evansville's review of the Development Agreement, CHS will present to their Board for review at their upcoming meetings in July, September, and November.

3) *Motion to Approve the Development Agreement and attached Exhibits with CHS Oilseed Processing, LLC by Brooks, seconded by Neeley. Motion passed by Roll Call 8-0.*

Sergeant gave updates of the project that were outlined in the Staff Memo.

4) **Ehlers Presentation Regarding Stormwater Rate Study**

Trebatoski explained that Utilities are looked at as a business as they are capital intensive and they operate 24/7. The process begins by looking at the past 5 years of operating expenses to make projections for the future. Currently, the revenues are not sufficient to meet debt payments and has been drawing down the reserves. The proposed rate increase is 35%.

5) *Motion to Approve Resolution 2024-06 Adjusting Stormwater Rates by Brooks, seconded by Neeley. Motion passed by Roll Call 8-0.*

6) **Motion to Approve Resolution 2024-07 to adjust Aquatic Center Fees.**

Motion to amend the Seasonal Pass for Non Resident to \$85, Seasonal Household Pass for Non Resident to \$275, Swim Lessons for Resident to \$40, and Additional Swim Lessons Non Resident to

\$50, add back in Seniors (65+) Season Pass for Resident \$50 and Non Resident \$75, add back in Veterans pay no fees for 2024 season; by Brooks, seconded by Morrison. Motion passed by Roll Call 6-2, with Barnes and Neeley opposing.

Motion to Approve Resolution 2024-07 to adjust Aquatic Center Fees by Brooks, seconded by Morrison. Motion passed by Roll Call 6-2, with Barnes and Neeley opposing.

There was discussion about the operational costs and the process for setting the fees. Sergeant explained that the budget was set based on the hours of operation, as well as the additional equipment requests that were received by the Swim Team. The feeling is that the fees are good, but no one knows for certain what the demand will be for the first summer with the new pool.

- E. **Public Safety Committee Report:** Stuart shared that there was a presentation from the Western Rock County ATV Club. Stuart also reported that during the evening of the tornado, emergency services had nearly all personnel show up to assist without being called in.
 - F. **Municipal Services Report:** Brooks shared some lessons learned on the tornado responses. The City received a large amount of mutual aid, that allowed the City to be ready to be connected prior to ATC readiness. Due to the lack of power and as a result the internet, options will be sought to prevent lack of communication and GPS mapping. Utility billing went out with only NorthStar software, and the customer portal will be coming shortly.
 - G. **Economic Development Committee:** Did Not Meet.
 - H. **Youth Center Advisory Board Report:** Did Not Meet.
 - I. **Historic Preservation Commission:** Lewis shared that there was a garage repair at 339 West Liberty, and a garage demolition at 403 West Main. Spranger reported on the site involving lead paint and the CBDG loan program. It has been a lengthy process that had some snags as the original application bypassed the local level and went to the State Historical Preservation office. The State gave approval and indicated that the site was not historic when that was untrue. There is also some extra evaluation to be done with the lead paint replacement on the outside of the house.
 - J. **Fire District Report:** Brooks shared that over the 3 days after the tornado, there was 680 hours worked by the Fire District. There will be no reimbursement from FEMA as the expenditure did not meet FEMA's monetary requirements. Interviews have taken place for the full-time position, and there is an offer pending.
 - K. **Police Commission Report:** Did Not Meet.
 - L. **Energy Independence Team Report:** Did Not Meet.
 - M. **Board of Appeals Report:** Did Not Meet.
8. **Unfinished Business:**
9. **Communications and Recommendations of the Administrator:** Sergeant shared that there was an APPA Rally in D.C. that was attended by Barnes, Kriebs, Brooks, and Sergeant. There were some good meetings and discussions with Pocan, Johnson, and Baldwin. The draft EYC report has been received and has opened the door for more discussions. The Parks & Recreation position was approved for part time in the budget. Forward movement on the position is unknown until the outcome of the EYC has been determined. There are 2 finalists for the Water Operator position. The City has paid for 465 W Main, and should have the deed documents within the next 2 weeks. Sergeant shared his appreciation for all those that helped with the CHS project and agreement. Sergeant gave an update on the Aquatic Center and the fields at Larson Acres' Park. There was discussion on the field usage, project deadlines, and the warranty timeline.
10. **Communications and Recommendations of the Mayor:**
- A. **Mayoral Proclamation 2024-02, National Library Week 2024:** Read by Brooks.
Duggan expressed her thanks for all the hard work during the tornado clean up. Duggan also wanted to remind everyone to be safe with the weather changes and to vote for the election in April.
11. **New Business:**
- A. **Discussion and possible action on the 2024 Street & Utility Improvement bid award.**

Bubolz gave an outline of the projects, the bids, and the recommendations. There was some additional discussion on the materials for the sanitary sewer reconstruction.

Motion to award Rock Road Companies the contract for the Base Bid, plus the Alternate Bid for the Sport Court, and the Supplemental Bids for a total of \$1,842,847.13 plus 10% contingency by Brooks, seconded by Morrison. Motion passed by Roll Call 8-0.

- B. **Motion to Approve the Electric Transmission Line Easement Agreement with American Transmission Company LLC for parcel 222 05907101 by Brooks, seconded by Morrison. Motion passed by Roll Call 8-0.**
- C. **First Reading of Ordinance 2024-02, Amending Chapter 130 Zoning. Rezoning Territory from Residential District One (R-1) to Local Business District (B-1)(On Parcel 6-27-397).** Read by Brooks.
- D. **First Reading of Ordinance 2024-03, Amending Ordinance 2023-11.** Read by Brooks.

12. **Introduction of New Ordinances:** None.

13. **Upcoming Meeting Reminder:**

- A. Regular Common Council Meeting, Tuesday April 9, 2024, at 6:00 p.m.

14. **Motion to Adjourn by Neeley, seconded by Barnes. Motion passed at 8:05pm 8-0.**