

Municipal Services Committee
Regular Meeting
Tuesday, January 28, 2020 5:00 pm
Water & Light Shop, 15 Old Highway 92, Evansville, WI

MINUTES

1. **Call to Order.** Brooks called meeting to order at 5:00 pm.
2. **Roll Call.** Brooks, Senn and Ladick were present. Also present were: Rigg, Jorgensen, Hurtley, Berquist, Renly, Neely, Roberts and members of the public.
3. **Civility Reminder.**
4. **Agenda.** Motion to approve the agenda as presented. Ladick / Senn. Motion passed 3-0.
5. **Minutes.** Motion to waive the reading and approve the minutes as printed from the November 26th, 2019 regular Municipal Services meeting. Brooks noted one error in Section 11, the word “outlet” should be “out lot”. Ladick / Senn. Motion passed 3-0.
6. **Citizen Appearances.** None.
7. **Customer concerns.** Discussion and possible motions for billing adjustments.
 - a. **Reimbursement for tree treatment.** Glen Mankee addressed the committee on the City cutting down a tree in front of his residence; a tree he was treating. The City arborist felt it was dying and should come down. The tree had a few years of life left and had lower hanging branches hitting garbage hauling trucks. The resident felt it was cut too soon and the treatment was supposed to last 5 years. They were also upset over the lack of advance notice. The staff and committee acknowledged that their notice could have been better and changes are in place to prevent this in the future. The committee also stood by the determination of the arborist that the tree should be cut down. The committee agreed to reimburse Glenn Mankee the cost of the tree treatment. Motion to reimburse Glenn Mankee in the amount of \$395.63. Ladick/Senn. Motion passed upon roll call.
 - b. **21-2291-01.** The account had unreliable data to show the amount of water going to ground. Comparative data to bank deposits is not sufficient. Comparative data with a similar account showed the same increase and decrease in use over the different billing cycles. The committee suggested that a longer term comparison may be appropriate.
 - c. **Sewer Credits.** Motion to approve consent list for sewer credits in the amount of \$1,341.48. Ladick / Brooks. Motion passed 3-0 upon roll call.
8. **WPPI Report**
 - a. **Written Report.** Neely recently met with Baker Manufacturing to discuss 2020 projects. Neely sent the new ECSD Building & Grounds director to a Focus on Energy training for VFD motors. The committee agreed to cover the cost of his registration (\$139). VP BlueScope metering consolidation is ongoing. The National Theatre for Children performance is Friday Jan 31st at the Fieldhouse. Neely met with staff at WPPI to talk about Energy IP training for Civic members. They set up a training specifically for members who are on this CIS platform. Neely and the committee discussed Energy Efficiency Loans and one provider of loan management.

9. Director's Report

- a. **Parks Report.** Renly stated that the park road is closed to vehicle traffic. Ray Anderson is attending a course on aquatic weed killer application. The boy scouts will be holding a fishing derby on February 15th.
- b. **AMI Project.** There are 5 electric meters remaining and 354 water meters left.
- c. **Lake Leota Dam EAP/DFA.** The DNR is questioning some of the calculations but this should be finished soon.
- d. **Lake Leota Dam Repairs.** The DNR gave the City a repair order for the dam. The City has until October 2023 to comply with the order. Renly plans to submit a grant for the repairs.
- e. **MSDS Contract.** Renly answered questions on the costs. Renly said that there are one-time costs. The savings come from staff having the materials in a cloud system that is updated by the company, saving time in the future and ensuring compliance with OSHA.
- f. **Local Safety Improvement Funding.** Chad brought to the committee's attention that he is hiring a firm to do a traffic study on key intersections in the community to determine the best, and most practical repair that can be done for safety. This study may also provide grant opportunities for the City on some road repairs.

10. City Engineer Report

- a. **WWTP** – Alarm dialer is still not resolved.
- b. **Sub-division/Development.** No reports.
- c. **Sidewalks.** The City will see repair orders and assessment notices in March for key sidewalk sections that are in poor shape.
- d. **Inflow and Infiltration.** They are still waiting on water flows into the system.

11. Administrative Staff's Report. None.

12. Old Business.

- a. **Ordinance 2020-02.** Motion to recommend to Common Council Ordinance 2020-02, Amending Chapter 126 – Utilities. The committee clarified the unpolluted water charge section. Ladick/Senn. Motion passed 3-0.
- b. **Resolution 2020-02.** Motion to recommend to Common Council Resolution 2020-02, Authorizing Sidewalk Replacement Program. The committee reviewed and commented on this resolution previously. The committee checked to make sure there was no method a person could seek reimbursement retroactively without notice by and approval from the City. Ladick/Senn. Motion passed 3-0.

13. **New Business.** Rigg mentioned the enforcement of our sidewalk ordinance regarding snow and ice. Crews are clearing areas and sending bills for cost to those that violate this rule.

14. **Reminder.** Due to the APPA Legislative Rally the upcoming meeting date is moved to February 18th, 2020 at 5:00 pm.

15. **Adjourn.** Motion to adjourn. Ladick / Senn. Motion passed 3-0 at 6:33 pm

Ian Rigg, City Administrator.