These minutes are not official until approved by the City of Evansville Historic Preservation Commission.

City of Evansville Historic Preservation Commission
Regular Meeting
Wednesday January 23, 2020 at 6:00 p.m.
City Hall (Third Floor), 31 South Madison Street

MINUTES

1. **Call to Order.** Stephans called the meeting to order at 6:00 pm

2. **Roll Call:**

Members	Present/Absent	Others Present
Chair Dan Stephans	P	Community Development Dir. Jason Sergeant
Vice-chair Steve Culbertson	P	Lisa Bua, Applicant
Gene Lewis	P	Kari Zarecki, Applicant
Ald. Joy Morrison	P	Brian Fick, Applicant
Matt Koser	P	Cynthia A Hovorka
Cheryl Doerfer	P	John & Sandy Decker
Steve Christens	A	

3. *__Motion to approve the agenda__ by Koser, seconded by Culbertson. Approved unanimously.*

4. *__Motion to waive the reading of the minutes from the December 18, 2019 meeting and approve them as printed__ by Culbertson, seconded by Morrison. Approved unanimously.*

5. **Civility Reminder.** Stephans noted the City's commitment to civil discourse.

6. **Citizen appearances.** None.

7. **Applications**
   A. **10 W Liberty – Replace Windows (Application HPC-2019-68).** Initiated by City Enforcement Action due to work being done on the property without Historic Preservation Committee approval and without a Building Permit. Lisa Bua presented more information regarding the windows to be replaced. During discussion it was determined the windows would be double hung and no mullions, with the same size and appearance of the historic windows. *__Motion to accept the application finding the proposal meets the criteria outlined in the decision form with the following conditions: the siding is not approved at this time, windows will be double hung, no mullions, same size and appearance as the original windows, and the five windows are 1 south, 2 west, 1 east, and the other 1 east window that the owner replaced is to be replaced again with same size and appearance as the original historic window; by Koser, seconded by Morrison.__ Discussion:* Bau said she is contesting the replacing of the east window she replaced that changed the size and appearance of original window. Stephans commented that she could go through the appeal process and appeal the decision. *Approved unanimously.*

B. **29 W Liberty – Replace Windows (Application HPC-2020-04).** K Zarecki informed the commission the previous owner had replaced ¾ of the windows of the home. Zarecki said they replaced the remaining ¼ of the windows before they were aware of the WI State Historical guidelines. The windows they replaced were not original. ***Motion to accept the application finding the proposal meets the criteria outlined in the decision form.by Koser, seconded by Culbertson. Approved unanimously.***

C. **19 – 33 W Main – Replace Front Door (Application HPC-2020-05).** B Fick presented to the commission replacing the front doors as they are weathered and not original, adding entrance doors to the northwest corner of building as it was an original entrance to the building, along with replace/repair roofing, gutters, tuckpoint, brickwork, and chimney brickwork. Project received NPS Certification #40518. ***Motion to accept the application finding the proposal meets the criteria outlined in the decision form by Culbertson, seconded by Morrison. Approved unanimously.***

8. **New Business: Discussion Items:**

A. **26 W Garfield – Replace Roof, Porch, Siding, Foundation Covering (Application HPC-2020-02).** Initiated by City Enforcement Action, Original Material Replacement sited the front stairs. In reviewing the application, and the information presented by C Hovorka, the only item up for approval was the roof. ***Motion to accept the application finding the proposal meets the criteria outlined in the decision form with the following condition: the roof is the only item for approval on the application by Culbertson, seconded by Lewis . Approved unanimously.***

B. **24 E Main – Replace Front Door (Application HPC-2020-05).** J Decker informed commission of the problems with the proper function and safety front doors. Carpenter contractor has exhausted repair efforts to eliminate gap at threshold due to settlement of the structure. Replacement will be similar in design, color, scale, and architectural appearance. Door swing will change to swing out which is not in accordance with the city code. L Schalk reviewed and signed the building permit and allowed the door to swing out as stated in the application. ***Motion to accept the application finding the proposal meets the criteria outlined in the decision form by Culbertson, seconded by Morrison . Approved unanimously.***

9. **Old Business.** None

These minutes are not official until approved by the City of Evansville Historic Preservation Commission.

10. **Report of the Community Development Director.**

   A. **Staff Issued certificates of appropriateness.** 306 W Main – Roof (Application HPC-2020-03).

   B. **Presentation of Historic Preservation Commission's 2019 Annual Report to the Common Council.** Stephans reported to the Planning Commission and was now asked to report to the Common Council on Tuesday, February 11, 2020 at 6:30 p.m. Stephans will clarify the city listing 3 historic districts, which includes Lake Leota and the Federal/State listing 4 historic districts of Evansville, resulting in showing Lake Leota as the 4th historic district. Evansville would be among a few cities having more than 3 historic districts.

11. **Correspondence, Comments and Concerns.** Sergeant explained the hiring of city position that will have a share time split between the Police Department and the City Department. This position would assist the city in the process of building permits, creating efficiency of the building permit/application process.

12. **Next Meeting Dates:** Wednesday: March 18, April 15, 2020 at 6:00 p.m.

13. *Motion to Adjourn by Doerfer, seconded by Culbertson. Approved unanimously.*