

City of Evansville
Park & Recreation Board Regular Meeting
Tuesday, June 20th 2023 at 6:00 p.m.

Park board will be held in person at City Hall located at 31 S Madison St on the third floor.

Copies of the packet and/or agenda are available
at http://www.ci.evansville.wi.gov/city_government/public_agendas_minutes/park_board.php

AGENDA

1. Call to order
2. Roll call
3. Motion to approve the agenda
4. Motion to waive the reading of the May 16th, 2023 minutes and approve them as printed.
5. Citizen appearances other than agenda items listed
6. New business
 - A. Senior Project-Run The Lake at Lake Leota
 - B. Senior Project-Ollie Schnepfer
 - C. Lake Leota Park Trees
7. Park's report
8. Aquatic Center Report
9. Old business
 - Adopt-A-Park program : Signs
10. Other
 - Meeting reminder:
Regular meeting on July 18th, 2023 at 6:00 p.m.
11. Motion to adjourn

N O T I C E

A meeting of the City of Evansville Park and Recreation Board will be held on the date and time stated below. Notice is further given that members of the City Council and Historic Preservation Commission may be in attendance. Requests for persons with disabilities who need assistance to participate in this meeting should be made by calling City Hall at (608)-882-2266 with as much notice as possible.

City of Evansville Park and Recreation Board

Regular Meeting

City Hall, 31 S Madison St., Evansville, WI 53536

Tuesday, May 16, 2023, 6:00 pm

AGENDA

1. Call to Order at 6:00pm
2. Roll Call (Members Present: Sigl, Pooch, Espinosa, Prudhon)
3. Motion to Approve Agenda (Motion by Pook, Second by Espinosa) all in favor
4. Motion to waive the reading of the minutes from the March 21, 2023 meeting and approve them as printed. (Motion by Sigl, Second by Espinosa) all in favor
5. Civility Reminder
6. Citizen appearances other than agenda items listed
7. New Business
 - A. Evansville Jays-Discussion and Possible Motion to Waive the Reservation Fees for the Evansville Jays use of the Field. John Frey came to talk about the things they do to help the parks and events the Jays were holding this summer to support the park fundraiser. Jim Espinosa, Moved to Waive the Fees, Seconded by Gene. All voted in favor.
 - B. Underground Music-Discussion and Possible Motion for Underground Music Event. Mark Schnepfer attended to give an update on the upcoming events and ask for a motion to approve EUM events in the park for the summer. They will have permits, June 10th June 17th, and September 9th. All are on Saturdays and would end by 9pm. Motion to approve these made by Matt Pooch, Seconded by Jim Espinosa. All in favor.
 - C. Curt Nyhus/Boy Scouts: Boy Scout's use of Lake Leota Discussion and Possible Motion to Waive the Reservation Fees for the ; Matt P Motioned to waive the fees, Seconded by Gene. All in favor.
8. Park's Report; Bathrooms, pool are put back together and ware is on. Still have park store to work on. Mowing is in full swing. Planning on replacing partitions in the lower bathroom boys side in the next month. NO major issues when water was turned on. New mower for the park is to be delivered soon.

9. Aquatic Center/ Report: Pool is on track. The pool staff has cleaned out the leaf litter from the pool and the pool is set to get filled next week.

10. Old Business

A. Aquatic Center, Splashpad, and Park Improvement Updates; Matt Poock gave an update on the Park Capital Campaign. They are now in the public phase of the campaign and we will start to see press releases and social media work. Events will be coming up, working towards a major gift. Hope to have a couple of large gifts coming in the next week or two. 400k cash in hand and 907k in gifts committed so far.

B. Lake Leota Dam Updates: The dam is looking for proposals to finish the dam. The DNR is concerned with the underpinning of the dams. There is a lot of paperwork to complete the grants with the DNR. We have 500k in a draft stormwater fees to put toward repair. The coffer dam on the west side, the DNR is ok with that for a while and we will need to fix that down the road and set aside money for it.

C. Leonard Leota Park Bandstand & Warming House Updates : The group discussed the bandstand and Warming House buildings in the park, considering options such as using it for ice skating, warming, or storage. The discussion around price was key here and we wanted to know how buildings would be utilized before committing to spend any money. We do not have original plans for the bandstand as it was prior to adding the stone.

D. Park & Outdoor Recreation Plan Review: Jason talked about the plan and a goal of using the plan at each meeting as a guide to what we want to accomplish each year. We surveyed city residents and need to use that survey results to add recreation to our parks.

11. Upcoming Meetings

A. Wednesday May 17, 2023 at 6:00pm – Historic Presentation Discussion of Bandstand

-Aldersperson Cory Neeley, Park & Recreation Board Chair

B. Tuesday, June 20, 2023 at 6:00pm

12. Motion to Adjourn: Moved by Gene, Seconded by Jim E. All in favor. Meeting adjourned at 7:06pm



Elle Natrop <elle.natrop@ci.evansville.wi.gov>

Fwd: Senior Project - Run The Lake

Cory Neeley <cory.neeley@ci.evansville.wi.gov>
To: Elle Natrop <elle.natrop@ci.evansville.wi.gov>

Tue, Jun 13, 2023 at 9:38 AM

Can you add this to the Park board agenda?

Sent via my handheld computer that doubles as a phone.

Begin forwarded message:

From: Run The Lake <evansville.rtl@gmail.com>
Date: June 4, 2023 at 7:21:37 PM CDT
To: cory.neeley@ci.evansville.wi.gov
Subject: Senior Project - Run The Lake

Hello Mr Neeley,

We are looking for the Park Boards permission to host our event Run The Lake at Lake Leota on August 5, 2023 @ 8:00AM. We are asking for the park to be shutdown from 5AM- 12PM.

We have already presented to the public safety committee and received their approval. Would you need us to present at the next Park Board Meeting, on June 20th?

We have also been communicating with EPD Sargent Rittenhouse about obtaining barricades to block park entrances. She said she will be coordinating with DPW on that. We will be putting these out ourselves.

Lastly, we are currently in contact with EMS chief Carolyn about having an ambulance if available at the event.

If you have any questions please respond to this email.

Thank you,

Dillon Elliott, Joey Bush, and Orion Hunt
Run The Lake



Monday, June 19, 2023

Staff Memo

To: Park Board Committee
From: City Clerk's Office

RE: Senior Project/Run the Lake at Lake Leota 5am – 12pm

Background

The Clerk's Office has received the following paid reservations

- Upper Shelter : (11a-5p) estimated time of event, as of reservation date 1/9/2023
- Lower Shelter : (12-4:30p) estimated time of event, as of reservation date 2/23/2023

Sec. 86-5. Permit for park use. (a) Any individual, group or organization that wishes to reserve for use any public park or park facility for any non-commercial activity, except a city ball diamond or soccer field, should make a reservation with the office of the city clerk and pay all applicable fees at least 72 hours before the event. Reservations are issued on a first come, first served basis beginning January 1 of each year.

In addition, the Bandits Baseball has their annual tournament scheduled on the Ball diamond's schedule of events from 8am-8pm on both ball diamonds.

Park Board Committee Actions:

- Approve with Conditions: Place cones on roadways to allow traffic to occur for half of the roadways for admittance to Lake Leota Park
- Deny in its entirety

Additional Notes

- A map of the event is still needed
- Road Closure plan is still needed





Fwd: Park Board Agenda

Jason Sergeant <jason.sergeant@ci.evansville.wi.gov>

Mon, Jun 19, 2023 at 8:18 AM

To: Cory Neeley <cory.neeley@ci.evansville.wi.gov>, Patrick Reese <p.reese@ci.evansville.wi.gov>, Michelle Natrop <elle.natrop@ci.evansville.wi.gov>

I'm okay if they go on the agenda and I am okay with the event. Add to agenda Elle if cory is okay with this.

Jason Sergeant, AICP
City Administrator

City of Evansville
[31 S Madison Street](#)
PO Box 529
Evansville, WI 53536
www.ci.evansville.wi.gov

Begin forwarded message:

From: Ollie Schnepfer <ollieschnepfer@gmail.com>
Date: June 18, 2023 at 10:48:07 PM CDT
To: jason.sergeant@ci.evansville.wi.gov, gene.lewis@ci.evansville.wi.gov
Subject: Park Board Agenda

Hey Y'all!

I am a senior at EHS, I was wondering if I could get on the Park Agenda to present my Senior project, for my Senior project I am wanting to show movies at the park (specifically the lower park by the baseball diamond) to raise money for the Jed Foundation. Admission would be free but I would make money from concessions, I was also wondering if I could get it approved that day because technically the first date is June 24th

Thank you,
Ollie Schnepfer!



Fwd: 2-4-D at the park

1 message

Jason Sergeant <jason.sergeant@ci.evansville.wi.gov>
To: Michelle Natrop <elle.natrop@ci.evansville.wi.gov>

Mon, Jun 19, 2023 at 5:57 AM

You can include this email in the park board packet as discussed

----- Forwarded message -----

From: **Dale Roberts** <dale.roberts@ci.evansville.wi.gov>
Date: Fri, Jun 9, 2023 at 11:25 AM
Subject: 2-4-D at the park
To: Jason Sergeant <jason.sergeant@ci.evansville.wi.gov>

Jason,

Here is a write up of what happened.

The middle of last month Municipal services applied 2-4-D to the grass at the parks, cemetery, substations, wells and the Wastewater treatment plant to get control of the dandelions. From what I was told, 2-4-D starts to vaporize at temperatures above 70 degrees. When it was applied to the park, the temperature became warmer faster than expected causing it to turn to a vapor and had some effect on some lower branches of the trees in the area. We also did not know that it was not going to rain for a month. To avoid this from happening again we would like to spread weed and feed in the areas with trees. We have been watering the small trees at the park to try to help with the stress that they are dealing with. I also noticed that someone else is putting liquid on the small trees also because when I get there to water them they are already wet around the base of the tree. (I hope it is water) There is new growth on the tree since the 2-4-D was applied and the new growth looks to be not affected.

Dale Roberts

Public Works Foreman

City of Evansville

535 S Madison St

(608) 516-2680

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Jason Sergeant, AICP
City Administrator
jason.sergeant@ci.evansville.wi.gov

City of Evansville

31 S. Madison Street

PO Box 529

Evansville, WI 53536

Office: (608)-882-2266

Fax: (608)-882-2282

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