

**City of Evansville Common Council**  
**Regular Meeting**  
City Hall, 31 S Madison St, Evansville WI 53536  
**Tuesday April 9, 2024, 6:00 p.m.**

**MINUTES**

1. **Call to order:** Duggan called the meeting to order at 6:00 p.m.
2. **Roll call:**

Members	Present/Absent	Others Present
Aldersperson, Abbey Barnes	P	Jason Sergeant, City Administrator
Aldersperson, Jim Brooks	P	Leah Hurtley, City Clerk
Aldersperson, Ben Corridon	P	Scott Kriebs, Municipal Services Director
Mayor, Dianne Duggan	P	Bronna Lehmann, Eager Free Library Director
Aldersperson, Ben Ladick	P	Julie Roberts, City Treasurer
Aldersperson, Gene Lewis	P	Mark Kopp, City Attorney
Aldersperson, Joy Morrison	P	Nick Bubolz, Town & Country
Aldersperson, Cory Neeley	P	Joe Geoffrion
Aldersperson, Erika Stuart	P	Lita Droster
		Jeremy & Kalyn Timmons
		Amy Corridon
		Jen Schultz
		John Brandon
		Marie Nelson
		Steve & Rita Reischel
		Mariana Romero Lema
		Jeff & Shelley Calhoun

3. **Motion to Approve the Agenda, removing words “Discussion” and “Possible from 7H2, and deleting item 7H3 by Brooks, seconded by Morrison. Motion passed 8-0.**
4. **Motion to Waive the reading of the minutes of the March 12, 2024 regular meeting and Approve as presented by Brooks, seconded by Morrison.** Morrison made a correction to item 7D1 to add “seconded by Morrison.” **Motion passed 8-0.**
5. **Civility reminder:** Duggan noted the City’s commitment to civility and decorum at Council Meetings.
6. **Citizen Appearances:** (Public comments on items on the agenda not requiring a public hearing and on matters which can be affected by Council action.)
  - A. **Public Hearing:** Assessments for Almeron Street, Walker Street, and South Madison Street and Water Street Improvements
    - 1) **Staff Report:** Bubolz shared an overview of the street project, describing the scope of the work and the order for the work to be completed.
    - 2) **Initial Discussion by Council:** Discussion included up to a four-hour time frame for water shut off, potential lead laterals, and prior warranty work with Rock Road Companies.
    - 3) **Public Hearing:** Mayor Duggan opened the meeting to the public at 6:36pm.

Members of the public that spoke included:

- i) Shelly Calhoun - 453 Almeron Street
- ii) John Brandon – 460 Almeron Street

Mayor Duggan closed the public hearing at 6:40 p.m.

- 4) **Final Discussion by Council:** Neeley inquired if homeowners could complete their own sidewalks. Sergeant explained the process if a homeowner wished to do the work privately.
- 5) **Motion to Adopt Resolution 2024-10, A Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to §66.0703, Stats by Brooks, seconded by Corridon. Motion passed by Roll Call 8-0.**

## 7. Reports of Committees:

- A. **Library Board Report:** Lehmann read from the written report which stated: Happy National Library Week!; Please stop by the Library on Wednesday for a piece of cake to show our appreciation to the community for their use and support of our library. The cake is provided by the Friends of the Eager Free Library; Library staff and Friends of the Library volunteers will be at Family Fun Night on Friday to do face painting and other activities as part of the Week of the Young Child celebration; The Spanish English Conversation Group held monthly at El Vallarta is moving to evenings on the first Thursday of the month at the participants request. Come practice your Spanish while supporting a local business; Participants will gain ideas on how to set and maintain healthy money management habits on Wednesday, April 24, at 6pm; This month's Evening Storytime will be on April 18, at 6pm. Bring your 2–5-year-old to enjoy stories and songs while building early literacy skills.
- B. **Parks and Recreation Board Report:** Neeley shared that the CSA Coalition Bike Event has questioned the fees that they are paying to rent the entire park, and wondered what other City resources are being utilized by the event. Neeley also shared that Park & Rec board members were displeased with the lack of input requested from them on the Aquatic Center Fees.
- C. **Plan Commission Report:**
  - 1) **Second Reading and Motion to Approve Ordinance 2024-03, Amending Ordinance 2023-11 by Brooks, seconded by Morrison. Motion passed 8-0.**

Brooks pointed out to change the second ~~WEREAS~~ to WHEREAS, and remove the from the end of the second WHEREAS section.
  - 2) **Second Reading and Motion to Approve Ordinance 2024-02, Amending Chapter 130 Zoning. Rezoning Territory from Residential District One (R-1) to Local Business District (B-1)(On Parcel 6-27-397) by Brooks, seconded by Morrison. Motion passed 8-0.**
  - 3) **Motion to Approve a Certified Survey Map creating two lots from parent parcel 6-20-107 (Town of Union) finding that the application is in the public interest and meets the objectives contained within Sections 110-230 and 110-102(g) of city ordinances, with the following conditions:**
    - i) ***The Final Certified Survey Map is recorded with Rock County Register of Deeds, along with the record of decision from the City outlining these conditions.***

- ii) *The Applicant fulfills any other obligations set forth by the Town of Union and Rock County.*
  - iii) *No further land division of these parcels occur prior to April 9, 2044 unless superseded by one or both of the following:*
    - a. *An update to Article VII of the City's Subdivision Ordinance, last amended by Ordinance 2020-12; or*
    - b. *The Town of Union and City of Evansville enter a Boundary Agreement.*
- Motion by Brooks, seconded by Lewis. Motion passed 8-0.*

Duggan included that there was discussion that occurred on the Redevelopment Authority and Housing in Evansville and are looking for what housing is needed and appropriate for Evansville.

**D. Finance and Labor Relations Committee Report:**

- 1) *Motion to Accept the March 2024 City bills as presented in the amount of \$8,784,472.40 by Brooks, seconded by Neeley. Motion passed by Roll Call 8-0.*

It was determined that the Radium charge for Water Treatment Plant, was to test for Radium.

- 2) *Motion to Approve the Bid from Lunda Construction for 2024 Dam Reconstruction by Brooks, seconded by Neeley. Motion passed by Roll Call 8-0.*
- 3) *Motion to Approve Resolution 2024-12 Amending the City of Evansville's Fee Schedule – Aquatic Center by Brooks, seconded by Morrison. Motion passed 8-0.*

- 4) **First Quarter Treasurer's Report:** Sergeant explained that the numbers presented were preliminary, as bank reconciliation had not been completed for the quarter. The numbers could also change pending the audit results. However, there wasn't anything that stood out as unordinary.

**E. Public Safety Committee Report:** Stuart shared the Evansville Jay's baseball team came before the committee for alcohol licensing as well as licensing approval for the Art Crawl. Hurlley gave updates on the new state alcohol licensing revisions.

**F. Municipal Services Report:** Morrison reported discussion on the Dam project and improvement measures to what was learned during the tornado situation. The Emergency Management Plan needs to be revisited and to continue FEMA training. There has been discussion that the current Linepersons' would rather receive a raise than fill the open Lineperson position.

**G. Economic Development Committee:** Brooks reported a meeting location occurred at Evansville Ford, where there was a tour given showing recent upgrades including additions of electric chargers and Mobile Repair Trucks.

**H. Youth Center Advisory Board Report.**

Corridon reported a large portion of the meeting was going over the Conditions Assessment that was received on the Youth Center.

- 1) **Presentation of Evansville Youth Center Conditions Assessment:** Corridon covered the work and time that would be required to bring the building to code and ADA compliant. There were options that were included in the Assessment. Corridon is looking to leave the Youth Center open until May 10<sup>th</sup> to allow for time for families to look for alternative options for after school. Additional discussion consisted of cost history and needs of additional youth programs for Evansville.

- 2) ~~Discussion and Possible~~ **Motion to Close Evansville Youth Center on May 10<sup>th</sup> by Brooks, second by Neeley. Motion passed by Roll Call 6-1-1, with Stuart abstaining, and Brooks opposed.**
- 3) ~~Discussion of next steps and strategies for Evansville Youth Center~~

- I. **Historic Preservation Commission:** Lewis reported the commission received an application for 403 W Main to demolish garage. 31 Mill Street has had an issue with lead paint in the house, and with the current health and safety components were able to fix their house. 40 Mill Street had an application to demolish the current garage to be able to build a new garage. 20 S Third Street is going to be able to add onto their garage in the back.
- J. **Fire District Report:** Brooks shared that the first full-time firefighter has started and has begun by going on a tour of the area.
- K. **Police Commission Report:** Did Not Meet.
- L. **Energy Independence Team Report:** Will meet in May.
- M. **Board of Appeals Report:** Did Not Meet.

8. **Unfinished Business.**

9. **Communications and Recommendations of the Administrator:**

Sergeant shared that staff had been instructed to put any public notices and advertisements into both the Janesville Gazette and the Evansville Examiner starting the beginning of this year. By using both newspapers, there has been some advantages with timing of having a daily paper, and the cost has been equivalent or cheaper to the prior cost of publication. Sergeant also shared that, while the GIS hasn't been updated, CHS has closed the real estate property. Additionally, the City has been working Town & Country and Ehlers to look into the options of a new well on the Maas farm property.

- A. **Motion to Approve Resolution 2024-09 the Adoption of the 2023 Rock County Hazard Mitigation Plan by Brooks, seconded by Morrison. Motion passed 8-0.**

Morrison pointed out that Brzezinski Park is spelled incorrectly.

- B. **Motion to Approve Resolution 2024-11 Authorizing the City to Apply for the Wisconsin Assessment Monies (WAM) Grant by Brooks, seconded by Neeley. Motion passed 8-0.**

Duggan reported discussion about this item at Plan Commission, giving the city opportunity to apply for this program. Sergeant further explained that this will allow for layering a number of grants together.

- C. **Motion to Approve Resolution 2024-13 Amending the City of Evansville's Fee Schedule – Alcohol Beverage Licensing Fees by Brooks, seconded by Corridon. Motion passed by Roll Call 8-0.**

Hurtley shared associated costs and time spent on alcohol licensing.

10. **Communications and Recommendations of the Mayor.**

- A. **Motion to Approve Resolution 2024-04; Commendation for Ben Ladick by Brooks. Motion passed 8-0.**
- B. **Motion to Approve Resolution 2024-05; Commendation for Joy Morrison by Brooks. Motion passed 8-0.**

- C. **Mayoral Proclamation: 2024-03; Recognizing Arbor Day.**
  - D. **Mayoral Proclamation: 2024-04; Migratory Bird Day.**
  - E. **Mayoral Proclamation: 2024-05; Municipal Clerks Week.**
  - F. **Motion to Approve Paul Liesse, 119 Garfield Ave, Evansville WI, 53536 to the unexpired three-year term of Economic Development Committee ending 2025 by Brooks, seconded by Neeley. Motion passed by Roll Call 8-0.**
  - G. **Motion to Approve Amy Corridon, 29 W Liberty St, Evansville WI, 53536 to the unexpired two-year term of Historic Preservation ending 2025 by Brooks, seconded by Morrison. Motion passed by Roll Call 7-1, with Corridon abstaining.**
- 11. **New Business:** None
  - 12. **Introduction of New Ordinances:** None
  - 13. **Upcoming Meeting Reminder:**
    - A. Special Reorganization Meeting, Tuesday April 16, 2024, at 6:00 p.m.
    - B. Regular Common Council Meeting, Tuesday May 14, 2024, at 6:00 p.m.
  - 14. **Adjourn at 7:50 p.m.**

*Leah Hurtley, City Clerk*